

University of Mumbai



Advertisement UoM/Estab.I/Deans/03/2019

As per Section 15 of the Maharashtra Public Universities Act, 2016 and also the Government Resolution No. पदनि-२०१७/प्र.क.१६७/१७/नर्स-१ dated 14th January, 2019 applications are invited from eligible candidates in the prescribed form for the post of Dean of Faculty as full-time salaried officer in the following Faculties on the establishment of University of Mumbai in the **Pay Band of Rs.37400-67000 + G.P. of 10000**. The post is open, however, the candidates belonging to any other category can also apply:-

- (i) Faculty of Science and Technology (1 post)
- (ii) Faculty of Commerce and Management (1 post)
- (iii) Faculty of Humanities (1 post)
- (iv) Faculty of Inter-disciplinary Studies (1 post)

Tenure of appointment : The term of Dean shall be co-terminus with the term of office of the Vice-Chancellor or till he attains the age of superannuation, whichever is earlier.

Qualifications and Experience :

The qualification and experience for the post of Dean of Faculty shall be the qualification and experience of the Professor or Principal in relevant discipline having aggregate minimum teaching or research experience of not less than fifteen years.

- A. i. An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work or high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- ii. A minimum of fifteen years of teaching or research experience in University/College, and/or experience in research at the University/National Level institutions/industries, including experience of guiding candidates for research at doctoral level. The period of time taken by availing leave from the duty under F.D.P. by candidates to acquire M.Phil. and/or Ph.D. degree shall not be considered as teaching/research experience.
- iii. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
- iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), **set out in Table No.II (B) of Appendix III of UGC 4th Amendment Regulations 2016.**

OR

- B. An outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned/allied/relevant discipline, to be substantiated by credentials.

OR

- C. i. A Master's Degree with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed by recognized University.

- ii. A Ph.D. Degree in concerned/allied/ relevant discipline(s) / faculty in the institution concerned with evidence of published work and research guidance.
- iii. Associate Professor /Professor with a total experience of fifteen years of teaching / research/ administration in Universities, Colleges and other institutions of higher education.
- iv. A minimum score as stipulated in the Academic Performance indicator (API) based Performance Based Appraisal System (PBAS) as **set out in Table No.II (B) of Appendix III of UGC 4th Amendment Regulations 2016.**

Relaxation in Qualification:

- i) The minimum requirement of 55% of marks at the Master's degree level is relaxable for the existing incumbents who are already in the University System.
- ii) A relaxation of 5% may be provided at the graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently-abled (physically and visually differently-abled) /Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- iii) A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

Instructions to the candidates

- 1) **The applications will be accepted from 08th March, 2019 to 08th April, 2019.** The applications received after the last date mentioned above will not be entertained.
- 2) Knowledge of Marathi is essential.
- 3) Application form should be accompanied with attested copies of the following documents :
 - i) Degree/Diploma certificates, statement of marks and other certificates of the educational qualifications.
 - ii) Approval letters in case of teachers of affiliated colleges/recognized institutions.
 - iii) Appointment orders in case of University Teachers.
 - iv) Certificate/s of teaching/administrative experience and evidence of post-doctoral research and Ph. D. guidance.
 - v) Evidences in support of contribution to educational innovation, design of new curricula and courses, and technology-mediated teaching learning process (applicable in case of A).
 - vi) Copies of Publications, Research or Policy Papers.

- vii) Evidences in support as outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials (applicable in case of B).
 - viii) Birth Certificate/ SSC certificate or other Government document as proof of date of birth.
 - ix) In case of change in name of the candidate, a copy of Government Gazette.
 - x) Duly filled API based PBAS (applicable in case of A/C).
 - xi) A Demand Draft.
- 4) The candidates who are working as Teachers should submit their application alongwith API Formats for category II & III only and supporting documents for the claimed score, otherwise their previous services could not be considered for promotion, placement, increments and other consequential benefits.
- 5) The applicant should submit FIVE SETS of applications, Bio data and Reprints of Post Ph.D. and recent major research publications separately.
- 6) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.
- 7) Candidates called for interview will have to be present themselves at their own cost.
- 8) The prescribed application form may be downloaded from the University website www.mu.ac.in.
- 9) Duly filled application in the prescribed form (**Five copies**) together with attested copies of certificate/s should be sent in an envelope superscripted "Application for the post of Dean of Faculties (Faculty of _____)", between the dates mentioned above to the Registrar, University of Mumbai, Room No.25, Fort, Mumbai- 400 032 **so as to reach the same before 5.30 p.m. on 08th April, 2019.**
- 10) Applicants belonging to reserved category should submit Demand Draft of Rs.250/- and the applicants of Open category should submit Demand Draft of Rs.500/- as the cost towards processing fee for the post drawn in favour of "The Finance and Accounts Officer, University of Mumbai" payable at Mumbai.
- 11) All updates, corrigendum (if any), instructions regarding this advertisement shall be updated on the University website on "career" link from time to time. Hence the applicants are requested to visit the University website regularly for the updates.
- 12) As per the General Administration Department, Mantralaya, Mumbai-32 Notification No.SRV.2000/CR(17/2000)/XII, dated 28th March, 2005 in respect of 'Small Family' a person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, alongwith the application form, a declaration in prescribed FORM.
- 13) Qualification, Experience and all other eligibility conditions shall be considered as on last date of receipt of application.

- 14) If the space provided is insufficient, information may be given on a separate sheet duly signed by the candidate and the same may be sent with the application.
- 15) Incomplete applications will not be considered/entertained and is liable to be rejected.
- 16) Any change in address given in Column 2 of the application form should at once be communicated to the Registrar (Establishment Section I/III), University of Mumbai Fort, Mumbai 400032.
- 17) On verification, if it is found that the information received from an applicant is faulty/false and or is based on faulty/false certificates will be liable for legal action and the selection will be immediately cancelled.
- 18) Candidates already in the service shall submit their applications through proper channel and submit NOC from the present employer.
- 19) Canvassing directly or indirectly will be a disqualification.
- 20) Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry asking for advice as to eligibility will be entertained.
- 21) Applications with incomplete information, erased/wrong information, in respect of educational qualifications, experience, age, caste certificate if certificates are not attested etc. and without processing fee will not be considered/entertained and liable to be rejected. No correspondence in this respect will be made.
- 22) University will not be responsible for the applications misplaced or lost or delayed by the Postal department.
- 23) The Government Resolutions/Circulars issued by the Government of Maharashtra & UGC from time to time will be made applicable.

Mumbai- 400 032
Date :08thMarch, 2019

(Dr. Ajay P. Deshmukh),
Registrar.



Dated:08th March, 2019

Name of the Bank and Branch : _____

To,
The Registrar,
University of Mumbai,
Fort, Mumbai - 400 032.

Sub: Application for the post of Dean of Faculty
(Faculty of _____)

Please [✓] wherever applicable

[illegible][illegible][illegible]

4.

Caste category	S.C.	S.T.	D.T.(A)	N.T.			S.B.C.	O.B.C.	OPEN
				B	C	D			

5.

Academic Qualifications					
Examination	Subject Arts/Sc./Com.	University/ Board	Month and Year of Passing	Percentage of Marks obtained	Class/ Division
S.S.C.					
H.S.C.					
Graduate					
Post-Graduate					
NET/SET/JRF					
Any other qualification					

6. **Research Degree/s :**

Degrees	Title	Date of award	University
M.Phil.			
Ph.D./D.Phil.			
D.Sc./D.Litt.			

* In case of M.Phil. /Ph.D. Degrees, an attested copy of the degree and the result/ notification for the same is to be attached.

7. Past record of Academic/Professional Service prior to Current Institution:

Designation	Nature of appointment (Regular/ Temporary/ Ad-Hoc/Fixed tenure)	Name of Employer/ Institute.	Date of Joining	Date of Leaving	Salary with Grade	Reason of leaving

8. Present record of academic/Professional service in Current institution if any :

Designation	Nature of appointment (Regular/ Temporary/ Ad-Hoc/Fixed tenure)	Name of Employer/ Institute.	Date of Joining	Date of Leaving	Salary with Grade	Reason of leaving

* Attach current salary certificate

9. Period of teaching experience P.G. Classes (in years) U.G. Classes (in years)

10. Research experience excluding years spent in M.Phil./Ph.D. (in years)

11. Period of Professional/Industrial Experience :

12. Fields of specialization under the Faculty

a.	
b.	

13. Particulars about research work directed – PG./M.Phil./Ph.D./P.D.F.

i. No. of Awards :

ii. No. of working students :

Sr. No.	Name of the student registered	Registered for PG/M.Phil./Ph.D./P.D.F.	Date of Registration	Year of award of Degree	Branch & Brief title of research	Remarks

14. Research Schemes/ Projects/ Industrial Consultancy/ Technology Transfer

Title of Project /Scheme/ Consultancy	Funding agency/ Industry	Funds received	Date of starting	Date of ending	Worked as PI/ Co-investigator	Output of Project/ Consultancy

15. Academic staff college Orientation/Refresher/STPP/FDP/Professional courses attended :

Name of the course/ summer course	Place	Duration	Sponsoring Agency

16. Details of publications attached to the PBAS format (for evaluation)

Sr. No.	Nature of Publication (Book Review / Research Paper etc.)	List of author/s as it appear in the publication	Name of the Book & the Publishers/ Journal, issue no. and year of publication, page nos.	ISSN / ISBN number	Impact factor (in case of Journal)

i. Current H-index :

ii. I-index :

iii. Cumulative Impact Factor and Citations:

17. Any other relevant information (please attach additional sheet/ paper if required)

i. API as per enclosed sheet :

ii. No. of Patent : 1. National : Filed/ Published/ Granted:

2. International :Filed/ Published/ Granted:

iii. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process

iv. Evidences in support as outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials

v. Awards and Recognition

vi. Merit Scholarships, if any

vii. Other Academic and Corporate activities

viii. Administrative experience

ix.

x.

18. Statement of Objectives*:

a.	Please indicate as to why you wish to join University of Mumbai :
b.	How in your opinion do you meet the job requirements as advertised :
c.	A short paragraph about the activities you would like to undertake in reference to Maharashtra Public University Act, 2016 Sec. 15 & 16 and other relevant Sections :

* Use separate sheet

19. I hereby declare that I have carefully read and understood the instructions and particulars supplied to me and that all entries in this form as well as the attached sheets are true to the best of my knowledge and belief. I will be fully responsible if any information is found to be incorrect during the process of selection or even later on.

Numbers of sheets attached alongwith this form are _____.
(Please mention the number)

Date :

Place :

(Signature of Applicant)

Name : _____

Encl:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____

Use a separate sheet for each sub-heading in the format indicated. All the annexure must bear your name and corresponding Title.

NO OBJECTION CERTIFICATE

Certified that Shri/Smt./Kum. _____ is working
as _____ in the subject _____
in the Department of _____ w.e.f. _____
in the pay scale / pay band of Rs. _____ with Academic Grade Pay of
Rs. _____ (Pay in Pay Band + A.G.P./G.P). This office has
no objection if he/she is selected for the post of _____ in
the University of Mumbai and will be relieved within the stipulated period.

It is further certified that the candidate has no pending Inquiries/ Disciplinary action.

Place :

Date :

Designation & Seal

Signature of employer

Check list for the candidates (to be attached to the application)

Please [√] wherever applicable

- 1) Application duly completed : Yes/No
- 2) Self attested photograph affixed on the application : Yes/No
- 3) Application signed : Yes/No
- 4) An attested copy of each of the following certificate is attached.
 - a) Date of Birth/Age Certificate
 - b) Caste certificate
 - b) Physically handicapped certificate, if applicable
 - c) Small family declaration certificate
 - d) Educational qualification documents
 - e) Experience certificate.
 - g) Last Pay Certificate
 - h) Any other certificate.

Declaration

Form-A
(See Rule-4)

I, Shri/Smt./Kum. _____ Son / daughter/ wife of
Shri _____ Age _____ years, resident
of _____
_____ do

hereby declare as follows :-

1. That I have filled my application for the post of _____
2. I have _____ (Number) living children as on today. Out of which no. of children born after 28th March, 2005 is _____.
(Mention dates of birth, if any)
3. I am aware that if any total number of living children are more than two due to children born after 28th March, 2006, I am liable to be disqualified for the same post.

Place :

Date :

Signature

Self-Assessment Proforma for the Performance Based Appraisal System (PBAS) for Direct Recruitment to the post of Dean of Faculty

PART B : ACADEMIC PERFORMANCE INDICATORS CATEGORY : II

CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

II a. Student related co-curricular, extension and field based activities:

Sr. No.	Type of Activity	Total number of hours	Actual Score Claimed	Proof Document**
	Total (Max:15)			

II b. Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

Sr. No.	Type of Activity	Total number of hours	Actual Score Claimed	Proof Document**
	Total (Max:15)			

II c. Professional Development activities:

Sr. No.	Type of Activity	Total number of hours	Actual Score Claimed	Proof Document**
	Total (Max:15)			

Signature of Candidate

CATEGORY- III -RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III A. Research Papers Publication:

Sr.No	Title with Page No	Journal	ISSN/ISBN	Whether peer reviewed Impact Factor, if any	No. of coauthors	Whether you Are the main author	Whether Refereed / other Journal as notified by the UGC	Augmented API Score	Proof Document**
Total									

II B. Publications other than journal articles (books, chapters in books): NIL

Sr No.	Title with page nos./ Chapter with page no	Book Title, editor & publisher	Publication International / National/ Local	ISSN/ ISBN No	Whether approved by University	No. of Co-authors	Whether you are the main author	API Score	Proof Document **
Total									

III C. RESEARCH PROJECTS:

III C. (i). Sponsored Projects:

Sr.No	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
TOTAL						

III C. (ii). Consultancy Projects:

Sr.No	Title	Agency	Period	Grant / Amount Mobilized (Rs lakh)	API Score	Proof Document**
TOTAL						

III C. (iii). Projects Outcome / Outputs:

Sr.No	Patent awarded / Technology transfer / Product / Process	Nature of Technology transfer / Product / Process	Proof of award	API Score	Proof Document**
TOTAL					

III (D) Research Guidance

Sr. No.		Number Enrolled	Thesis Submitted	Degree awarded	Self API Score	Proof Document**
1	M. Phil or equivalent					
2	Ph. D. or equivalent					
TOTAL						

III (E) (i) Fellowships/Awards :

Sr. No.	Fellowship/ Award	Award conferring Organization	Event Organized by	Whether international / national / state / regional / college or university level	API Score	Proof Document**

III E. Invited lectures / Paper delivered in conferences / seminars:

Sr. No.	Invited Talk/ Paper presented	Title of Conference / Seminar	Event Organized by	Whether National/ International level	API Score	Proof Document**
Total						

III(E) (iii) Invited Lectures and Chairmanships at national or international conference/seminar etc.

Sr.	Title of Lecture / Academic Session	Title of Conference / Seminar etc	Organized by	Whether international /National	API Score	Verified API

III F. Development of e-learning delivery process/material:

Sr No	Title of Document/ Module	Whether module is Web based or offline	Beneficiary	API Score	Proof Document**

Note: e-learning module shall be approved by the head of the Institution/ Department

Total Score (Category :III)	
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Signature of Candidate

IV. SUMMARY OF API SCORES:

Category	Criteria	Assessment Period (upto 15 yrs.)	Total - API	Annual Av. API Score for Assessment Period
II	Co-curricular, Extension, Related Professional Development Activities.			
III	Research, Publications and Academic Contributions (For entire period)			

Signature of Candidate

PART C : OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES:

(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8

I certify that, the information provided is correct as per records available with the documents enclosed along with the duly filled PBAS proforma.

Place: Date:

Signature of Candidate

Sr.No.	FACULTY		RELEVANT DISCIPLINES / PROGRAMMES / SUBJECTS COVERED UNDER FACULTY AS PER THE MAHARASHTRA PUBLIC UNIVERSITIES ACT, 2016.
1.	SCIENCE AND TECHNOLOGY	1.	SCIENCE
		2.	PHARMACY
		3.	ENGINEERING
		4.	TECHNOLOGY
		5.	ARCHITECTURE
2	COMMERCE AND MANAGEMENT	6.	COMMERCE
		7.	MANAGEMENT
3	HUMANITIES	8.	ARTS
		9.	MENTAL, MORAL AND SOCIAL SCIENCE
		10.	LAW
4	INTERDISCIPLINARY STUDIES	11.	EDUCATION
		12.	PHYSICAL EDUCATION
		13.	FINE ART (PAINTING & SCULPTURES), PERFORMING ARTS, JOURNALISM SOCIAL WORK, LIBRARY AND INFORMATION SCIENCE, B.VOC. (NON SCIENCE SUBJECT), PHYSICAL EDUCATION, EDUCATION, SPECIAL EDUCATION, THEATRE ARTS, APPLIED ARTS & DESIGN, HINDUSTANI MUSIC, DANCE, PERFORMING FOLK ARTS, INTERIOR DESIGN AND ANY OTHER PROGRAMME NOT COVERED UNDER FIST THREE FACULTY.