

Date: -

To,
The President / Principal

Subject :- Application for the post of

Reference :- Your Advertisement appeared in Dainik/News Paper.....
.....

Sir/Madam,

With reference to above subject, I under-signed wish to apply for the post of in your college. Enclosed please find herewith a prescribed application form given by the Swami Ramanand Teerth Marathwada University, Nanded also enclosed my certificate of Education qualification and Work & Research experience.

Thanking you.

Yours faithfully,

Signature _____

Full Name. _____

Phone/Mobile No. _____

Price : Rs. /- for Unreserved post ,

Rs. /- for Reserved post

APPLICATION FOR TEACHING POST

Post applied for : _____

Name of the College : _____

Advt. No. : _____

& Date : _____

Category applied for : _____

(SC / ST / VJ(A) / NT-1 / NT-2 / NT-3 / SBC / OBC / OPEN)

Please attach
recent
Passport size
Photograph

1. **Name of the applicant** : _____

Father's Name _____

Surname _____

2. **Date & Place of Birth** : _____

3. **Nationality** : _____

4. **Male or Female** : _____

5. **Marital Status** : _____

(Married / Unmarried)

(It is mandatory to fill up the Family Declaration form for Married / Unmarried applicants)

6. **Correspondence address** : _____

with Tel / Mobile Nos. _____

Tel / Mobile Nos. _____

7. **Whether from backward class** : _____

or open category, if backward, mention Category & Caste

8. **Whether Physically Handicapped,** : _____

if yes, please specify details (attach supporting document)

9. Academic Vitae (attach documents) : (Appendix-I)

Exam	Univ./Board	Year of Passing	Subjects	Percentage obtained	Class / Grade
Matric / S.S.C.					
Inter./ H.S.C.					
Graduation					
1.					
2.					
Post-graduation					
1.					
2.					
M. Phil.					
Ph.D.					
NET					
SET					
MS-CIT or Equivalent					

10. Field of specialization : _____

11. University approved Teaching experience : Total UG level : _____
No. of years PG level : _____

Sr. No	Name of the Institution	Post held & R / T / C & Pay Scale	Period		Present Basic Pay Full Time / Part Time	Reasons for leaving services if any
			From	to		

(R-Regular, T-Temporary, C-Contractual)

Table-2: Research Publications (Books, Chapter in books)

Sr. No.	Name of Authors	Name of the Principal Author / Editor of the Book	Your position in sequence of Authors	Title of the Book	Title of the Chapter (if contributed only Chapter/s)	Year of Publication	Referred or Non-referred	ISBN/ ISSN No.	Level (Int./ Nat./ State/ Local)
1	2	3	4	5	6	7	8	9	10

17. Patents

Sr.No.	Patents

18. Extra - Curricular and extension activities:

- i) Participation in N.S.S. activities : _____
- ii) Participation in University - Industry Interaction : _____
- iii) Participation in Sports activities at university / State level : _____
- iv) Participation in any other activities such as Rector of the Hostel , etc : _____
- v) Sports Winners at Zonal, Inter-Zonal state and National level Tournaments : _____
- vi) Any other work : _____

19. Reference- give names of two eminent persons with address not related to you who can provide authentic information about you.

1. _____ 2. _____
- _____
- _____
- _____

20. Details of Demand Draft / College Receipt :

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(Appendix-III)

CATEGORY I: TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, new courses etc. The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

S. No.	Nature of Activity	Maximum Score	Assigned work	Actual work done	Self-appraisal Score	Verified API Score
1	Lectures, seminars, tutorials, practicals, contact hours undertaken taken as percentage of lectures allocated ^a	50				
2	Lectures or other teaching duties in excess of the UGC Norms	10				
3	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students	20				
4	Use of participatory and innovative teaching-learning methodologies; updating of subject content, course improvement etc.	20				
5	Examination duties (Invigilation; question paper setting, evaluation/ assessment of answer scripts) as per allotment.	25				
	Total Score	125				
	Minimum API Score Required	75				

Note: ^a: Lectures and tutorials allocation to add up to the UGC norm for particular category of teacher. University may prescribe minimum cut-off (net of due leave), say 80%, for 1 and 5 above, below which no scores may be assigned in these sub-categories.

**CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT
RELATED ACTIVITIES**

Brief Explanation: Based on the teacher's self-assessment, category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. It will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before, the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee.

S. No.	Nature of Activity	Maximum Score	Self-appraisal Score	Verified API Score
1	Student related co-curricular, extension and field based activities (such as extension work through NSS/NCC and other channels, cultural activities, subject related events, advisement and counseling)	20		
2	Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
3	Professional Development activities (such as participation in seminars, conferences, short term, training courses, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15		
	Total Score	50		
	Minimum API Score Required	15		

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee.

S. No.	APIs	Engineering/ Agriculture/ Veterinary Science/ Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/ Social Sciences/Library/ Physical education/ Management	Max. points for University and college teacher position	Self- appraisal Score	Verified API Score
III A	Research Papers Published in:	Refereed Journals *	Refereed Journals*	15 / publication		
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication		
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication		
III (B)	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10/chapter in an edited book		
		Subject Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books		
		Subject Books by Other local publishers with ISBN/ISSN numbers.	Subject Books by Other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books		

S. No.	APIs	Engineering/ Agriculture/ Veterinary Science/ Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/ Social Sciences/Library/ Physical education/ Management	Max. points for University and college teacher position	Self- appraisal Score	Verified API Score
		Chapters contributed to edited knowledge based volumes published by international Publishers	Chapters contributed to edited knowledge based volumes published by International Publishers	10 / Chapter		
		Chapters in knowledge based volumes by Indian/ National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5 / Chapter		
III (C)	RESEARCH PROJECTS					
III (C) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project		
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.00 lakhs	Major Projects Amount mobilized with grants above Rs.3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project		
		(c) Minor Projects (Amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakh)	Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project		
III (C) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs.10.00 lakhs	Amount mobilized with minimum of Rs. 2.0 lakhs	10 per every Rs.10.0 lakhs and Rs.2.0 lakhs, respectively		

S. No.	APIs	Engineering/ Agriculture/ Veterinary Science/ Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/ Social Sciences/Library/ Physical education/ Management	Max. points for University and college teacher position	Self- appraisal Score	Verified API Score
III (C) (iii)	Completed projects : Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project		
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/Product/ Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent / 50/ each for inter- national level		
III (D)	RESEARCH GUIDANCE					
III (D) (i)	M.Phil.	Degree awarded only	Degree awarded only	3 /each candidate		
III (D) (ii)	Ph.D.	Degree awarded	Degree awarded	10 /each candidate		
		Thesis submitted	Thesis submitted	7 /each candidate		
III(E)	TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS					
III(E) (i)	Refresher courses, Methodology workshops, Training, Teaching- Learning- Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each		
		(b) One week duration	(b) One week duration	10/each		

S. No.	APIs	Engineering/ Agriculture/ Veterinary Science/ Sciences/Medical Sciences	Faculties of Languages Arts/Humanities/ Social Sciences/Library/ Physical education/ Management	Max. points for University and college teacher position	Self- appraisal Score	Verified API Score
III(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in			
		a) International conference	a) International conference	10 each		
		b) National	b) National	7.5 / each		
		c) Regional/State level	c) Regional/ State level	5 /each		
		d) Local – University/College level	d) Local – University/ College level	3 / each		
III(E) (iv)	Invited lectures or presentations for conferences / symposia	(a) International	(a) International	10 /each		
		(b) National level	(b) National level	5 / each		

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals – by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points.

** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (a)) and not under presentation (III (e)(ii)).

CERTIFICATE

- 1. The above information furnished by me is correct.
- 2. I am neither convicted nor any criminal case, is pending against me.
- 3. In case any false information is detected, I understand that my application is liable to be rejected or the appointment made would stand terminated.

Signature of applicant

Place :

Date :

Declaration FORM "A"
 (See Rule - 04)

I Shri / Smt. / Sau. _____

Son / Daughter / Husband / Wife of Shri. _____

aged _____ years, resident at _____

_____ do hereby declare as follows:

- 1. That I have filled my application for the post of _____.
- 2. I have _____ (Number) living children as on today, out of which number of children born after 28th March 2005 is _____ (mention dates of Birth, if any).
- 3. I am aware that, if any total number of living children are more than two due to the children born after 28th March 2006, I am liable to be disqualified for the same post.

Place :

Date :

Signature of Applicant