



**TATA MEMORIAL CENTRE
ADVANCED CENTRE FOR TREATMENT, RESEARCH AND
EDUCATION IN CANCER**
Kharghar, Navi Mumbai- 410 210
www.actrec.gov.in
Phone No : 91-22-27405000

(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/Advt-61/2019

14.11.2019

**WALK - IN - INTERVIEW FOR
SECRETARIAL ASSISTANT (1 post)
(ON PROJECT)**

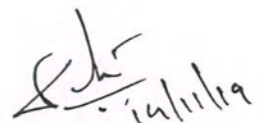
EDUCATIONAL QUALIFICATION: HSC with minimum 6 months course in computers or MSCIT certified.

CONSOLIDATED SALARY: ₹ 12,000/- per month

DURATION: Six months and extendable.

Eligible Candidates may attend the walk in interview **on Tuesday, 3rd December, 2019** at **Board Room (PS-308), 3rd Floor, Paymaster Shodhika, ACTREC** along with recent CV & original and attested copies of all certificates and testimonials with recent passport size photograph.

Reporting Time: 10.00 a.m. to 10.30 a.m.


Jr. Administrative Officer