



	<b>एम एम आर डी ए</b> MMRDA	<b>MAHA MUMBAI METRO</b> <b>OPERATION CORPORATION LTD</b> (A Government of Maharashtra PSU)		
4 <sup>th</sup> Floor, NaMTRRI Building, Adjoining New MMRDA Building, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051. Website: <a href="https://mmrda.maharashtra.gov.in">https://mmrda.maharashtra.gov.in</a>				
The Applications are invited for filling the post on permanent basis				
<b>Sr. No.</b>	<b>Name of the Post</b>	<b>GEN</b>	<b>Total Post</b>	<b>Mode of Selection</b>
1	Manager (Commercial)	1	1	Selection / Deputation
Persons employed with Government / PSU's /Metro Railway Corporation shall apply through proper channel and shall produce a 'No Objection Certificate' from their employers at the time of interview. For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales, and other instructions for filling the above post, please visit MMRDA website: <a href="https://mmrda.maharashtra.gov.in">https://mmrda.maharashtra.gov.in</a> (Divisions -> Administration -> Recruitment). The last date for receipt of application is <b>30/06/2020</b> .				
Date : 08-06-2020			(D. K. Sharma) Managing Director MMMOCL	
Fulrani				

	<b>एम एम आर डी ए</b> MMRDA	<b>महा मुंबई मेट्रो संचलन</b> <b>महामंडळ मर्यादित</b>		
(महाराष्ट्र सरकारचा उपक्रम PSU)				
४ था मजला, नामट्री इमारत, प्राधिकरणाच्या नवीन इमारतीजवळ, वांद्रे-कुर्ला संकुल, वांद्रे (पूर्व), मुंबई-४०० ०५१ वेबसाईट : <a href="https://mmrda.maharashtra.gov.in">https://mmrda.maharashtra.gov.in</a>				
महामंडळांमध्ये खालील नमूद पद कायमस्वरूपी भरणेकरिता अर्ज मागविण्यात येत आहेत.				
<b>अ.क्र</b>	<b>पदाचे नावे</b>	<b>खुला</b>	<b>एकूण पद</b>	<b>निवडीची पध्दती</b>
१	व्यवस्थापक (कमर्शियल)	१	१	सरळसेवेने / प्रतिनियुक्ती
शासनाच्या/रेल्वे/मेट्रो मध्ये कार्यरत अधिकाऱ्यांनी त्यांचे अर्ज त्यांचे कार्यालयामार्फत योग्य त्या मार्गाने पाठविण्यात यावेत. त्यांनी मुलाखतीच्यावेळी ना-हरकत प्रमाणपत्र (एनओसी) सादर करणे आवश्यक आहे. शैक्षणिक अर्हता, अनुभव, वेतन श्रेणी आणि इतर सर्व माहिती प्राधिकरणाच्या वेबसाइटवर देण्यात आलेली आहे. <a href="https://mmrda.maharashtra.gov.in">https://mmrda.maharashtra.gov.in</a> (Divisions -> Administration -> Recruitment) अर्ज करण्याची शेवटची तारीख ३०/०६/२०२० असेल.				
दिनांक : ०८/०६/२०२०			(डि. के. शर्मा) व्यवस्थापकीय संचालक एमएमएमओसीएल	
Fulrani				

## **MAHA MUMBAI METRO OPERATION CORPORATION LIMITED**

Fourth Floor, NaMTTRI Building, Adjoining MMRDA New Administrative Building  
Bandra-Kurla Complex, E- Block, Bandra (East), Mumbai- 400 051

### **Recruitment Rules for the post of Manager (Commercial)**

#### **Manager (Commercial)**

**Pay Scale:** 15,600-39,100 (GP - 6600)

7<sup>th</sup> PC : 67,700-2,08,700

#### **Mode of Selection:**

Appointment shall be made by Selection or on deputation from Railway /Metro Railways/ Airports, from amongst the candidate who possess the following:

**Qualification:** Bachelor Degree from a Govt. Recognised Institute.

**Experience:** Minimum 5 years post qualification experience in Commercial activities of Railways/ Metro Railway/ Airport with minimum two years' experience on Manager/ Assistant Manager Level. Preference will be given to those having experience in Business Development, Revenue generation including revenue through non-farebox means. The experience certificate submitted by the candidate should clearly show the exact nature of experience. The vague experience certificates shall not be considered.

**Maximum age limit :** 43 years. Age relaxation can be considered in deserving cases.

## General Conditions:-

1. Age, Qualification and Experience as on 01-06-2020 will be considered valid. Qualification acquired afterwards will not be considered.
2. No age limit for deputationist.
3. Candidate should have knowledge of Marathi language. (Candidate should submit S.S.C. Examination certificate.). Otherwise they have to pass Marathi examination as per Govt. of Maharashtra Notification No.मभाप-1087/14/सी आर-2/87/20, दिनांक 30 डिसेंबर, 1987.
4. As per Government Rule 4 "A" of the Government notification No.SRV-2000/CR (17/2000)/Twelve, dated 28th March, 2005, the Candidate should produce/submit an affidavit of having a small family.
5. Candidates are required to pass one of the certificate examinations of MS-CIT or CCC or O-level or A-level or B-level or C- level which is compulsorily additional qualification for all posts. Accordingly, he/she should produce /submit a copy of the Certificate. If the candidate does not have such certificate, then he/she should pass the said Certificate Examination within two years from the date of appointment according to the GOM's GAD, GR. No. Training 2000/C.R.61/2001/39, dated 19th March, 2003, failing which his/her services would be terminated with immediate effect without any communication.
6. The experience certificate of only full time work will be considered. The experience of part time/honorarium service will not be considered.
7. The selection of the candidate is liable to be terminated /cancelled at any point of stage if the copies of certificate submitted by the candidate at the time of interview/selection or thereafter are found to be invalid, suspicious and/or incomplete.
8. Candidates will be shortlisted on the merit of each candidate with reference to number of applications received to the number of posts vacant.
9. Waiting List will be prepared, if any, on the basis of Merit will be kept live for certain period depending on our requirement, however in any case, not beyond one year.
10. Recommendations and pressure for selection of candidates will not be entertained at any point of time. On the contrary, the said candidates who try to pressurize will be treated as ineligible for selection/appointment.
11. This company reserves its right either to cancel /postpone the entire procedure in accordance with the advertisement or to cancel/postpone the advertisement, without any justification.
12. For the detailed advertisement, Eligibility, Qualifications and Experience, Pay Scales, and other instructions for filling the above posts, please visit MMRDA website : <https://mmrda.maharashtra.gov.in> (Divisions → Administration → Recruitment)
13. No reservation for the isolated post as per GAD, GoM GR No. BCC-1097प्र.क्र.20/97/16-ब दिनांक 21 सप्टेंबर, 1998.
14. Number of posts indicated in the advertisement may increase / decrease depending on our requirements. Accordingly reservation to the posts will be changed. Decision of the Competent Authority will be final.

15. The candidates already employed in a Govt. sector, should compulsorily produce/submit/No objection certificate from the present employer, strictly as per the GRs in this regard.
16. Age/Qualification & Experience at the time of filling up of the application will be considered valid. Qualification /Experience acquired afterwards will not be taken into consideration.
17. Officers working in Central/State/Semi Govt, PSU, fulfilling the prescribed eligibility criteria, equivalent pay scale and grade pay can apply for the post on deputation through proper channel.
18. If suitable candidates are not found for a post then the same will be filled up in lower scale by suitable candidates.
19. Applications in a sealed envelope superscribed as 'Application for the post of **'MANAGER (COMMERCIAL)'** should reach on or before 30/06/2020 at the office of **Managing Director, Maha Mumbai Metro Operation Corporation Limited, Namtree Building, Adjoining New MMRDA Administrative Building, Bandra Kurla Complex, E-Block, Bandra (East), Mumbai – 400 051** or through email along with the scanned attested copies of all relevant documents (PDF only) on the following email address : **dam3@mailmmrda.maharashtra.gov.in**

**Date : 8<sup>th</sup> June 2020**

**Place : Mumbai**

**Sd/-  
(D. K. Sharma)  
MD, MMMOCL**

**TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY**

(\* marked fields are mandatory. Candidates are advised to fill up the detailed information in the prescribed format and at relevant place only. No separate sheet attached will be considered.)

**Please affix  
passport size  
photograph  
and sign  
across**

**To,**  
**The Managing Director,**  
Maha Mumbai Metro (M<sup>3</sup>) Operation Corporation Ltd. &  
Metropolitan Commissioner, MMRDA  
New Administrative Building, 8<sup>th</sup> Floor, Bandra-Kurla Complex,  
Bandra (East), Mumbai - 400 051. MAHARASHTRA.

1. \*Name of Post applied for :- \_\_\_\_\_,
2. Mode of Selection :- **(a) Nomination / (b) Deputation /**
3. \*Candidate's Full Name :- \_\_\_\_\_  
(Surname) (Name) (Middle Name)
4. \*Date of Birth :- \_\_\_\_\_ \*Age:- \_\_\_\_ \*Yrs. \_\_\_\_ \*Months.
5. \*Gender : M/F \*Nationality :- \_\_\_\_\_ \*Religion : \_\_\_\_\_ \*Caste: \_\_\_\_\_
6. \*Permanent Address :- \_\_\_\_\_  
\_\_\_\_\_
7. \*Correspondence Address :- \_\_\_\_\_  
\_\_\_\_\_
8. \*Email ID :- \_\_\_\_\_
9. \*Mobile No. :- \_\_\_\_\_ 10. Alternate Contact No. :- \_\_\_\_\_
11. \*Educational /Professional Qualifications acquired:-

Sr. No.	Details of Educational Qualification	Year of passing	Grade/ Percentage	Board/University/Institute

12. \* General Experience gained :-

Sr. No	Name of Organization	Period			Post held & Type of appointment	Pay Band/CTC (Rs). With Pay Scale under IDA/CDA	Nature of duties performed	Reasons for leaving.	
		From	To	Total years					
	<b>TOTAL</b>								
<b>*Need detailed information i.e. post at the time of joining, promotions received, if any - at each stage during the total tenure.</b>									

13. \*Specific working experience gained as under:-

Sr. No.	Name of organization	Position /Designation	Period	no. of years
1.				
2.				
3.				
4.				
5.				
6.				
<b>Total No. of years</b>				

14. Parent Department Name, Address, Phone No., Competent Authority, :- \_\_\_\_\_

15. Whether one copy of application has been sent to parent department well in advance :- \_\_\_\_\_

16. Present Pay Scale with GP (details along with VI/VII th Pay Commission and CDA/IDA/Other Scale, if any) :- \_\_\_\_\_

17. Present Basic, GP with designation held :- \_\_\_\_\_

18. Present employer's name, address, Phone number & key person. :- \_\_\_\_\_

19. Details of deputation during the entire service till date :-

Sr. No	Name of the organization	Post held	Pay Scale	Period			Remarks, if any
				From	To	Total	

20. Date of return from earlier deputation organization, (in case of deputation candidates ) :- \_\_\_\_\_

21. Whether Departmental Enquiry, if any is pending, proposed, initiated against you in last 10 years :- YES/No

22. Whether your Parent Dept. will relieve you in case if you are selected on Nomination/Deputation?

\*If so, the maximum period required for joining the duties

On Nomination/deputation, by complying all necessary formalities: - \_\_\_\_\_

23. Whether you have applied to

- Competent Authority for issue of  
Vigilance Clearance Certificate :- Yes/No
24. Whether you have applied to  
Competent Authority for issue of  
Last five years Performance Appraisal :- Yes/No
25. Whether you have applied to  
Competent Authority for issue of  
NOC (in the format attached) :- Yes/No
26. Names of two reputed references except political  
and relatives preferably Gazetted Officers in the Class I rank :- 1. \_\_\_\_\_  
2. \_\_\_\_\_

Enclosures in support of statement duly self attested  
(Denotes strike out whichever not applicable)

- i.** Age Proof (Birth Certificate/SLC) :- Yes/No
- ii.** Educational/Professional qualifications :- Yes/No (Nos.\_\_\_\_)  
(Passing certificate necessary)
- iii.** Experience certificates :- Yes/No (Nos.\_\_\_\_)
- iv.** NOC issued by parent Department :- Yes/No

**DECLARATION:**

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed necessary documents/certificates to this effect. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and the relevant GRs mentioned hereinabove and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm I fulfill the requisite criteria that that no any Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date :

Place :

Signature of candidate with name & date

(To be given on Company's letterhead)

Date:

To,  
**The Managing Director,**  
Maha Mumbai Metro (M<sup>3</sup>) Operation Corporation Ltd. &  
Metropolitan Commissioner, MMRDA  
New Administrative Building, 8<sup>th</sup> Floor,  
Bandra-Kurla Complex,  
Bandra (East), Mumbai - 400 051.  
MAHARASHTRA.

### No Objection Certificate

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ is working in this \_\_\_\_\_ office from \_\_\_\_\_ to till date as \_\_\_\_\_ (post) in the pay scale of \_\_\_\_\_ having present basic is Rs. \_\_\_\_\_ & GP in Rs. \_\_\_\_\_ as per our official record, his/her date of birth is \_\_\_\_\_

Further it is certified that he/she has applied for the post of \_\_\_\_\_ in MMMOCL on deputation/nomination basis and we found him/her is entitled to the said post as per prevailing norms of deputation. He/She fulfills the qualification, experience and prescribed criteria as specified in the advertisement as per recruitment rules for the said post in MMMOCL.

We ensure that if he/she selected, we will spare the services of Shri/Smt./Kum. \_\_\_\_\_ within 30 days.

We also certify that No Departmental Enquiry is pending, initiated, proposed and he/she never been penalized in the last 5 years.

This NOC is issued on his/her request.

Place :

Date :

Authorized Signatory  
Name  
Company seal with address  
Phone No/Email ID



# DECLARATION

FORM-A  
(See Rule 4)

Shri / Smt / Kum. \_\_\_\_\_

Son / daughter / wife of Shri \_\_\_\_\_

Aged \_\_\_\_\_ years, resident of \_\_\_\_\_

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District \_\_\_\_\_ City \_\_\_\_\_

Do hereby declare as follows :

1) That I have filled my application for the post of

\_\_\_\_\_

2) I have (Number) living children as on today \_\_\_\_\_

Out of which No. of children born after 28 March - 2005 is \_\_\_\_\_

**Date of Birth of children who born after 28 March - 2005**

\_\_\_\_\_

3) I am aware that, If any total no. of living children are more than two due to the children born after 28 March - 2006, I am liable to be disqualified for the same post.

**Place :**

**Date :**

**(Signature)**