



मुंबई पोर्ट ट्रस्ट
MUMBAI PORT TRUST



सामान्य प्रशासन विभाग
पोर्ट भवन, दूसरा माला
शूरजी बल्लभदास मार्ग, बॅलार्ड इस्टेट
मुंबई - 400 001.
General Administration
Department,
Port House, 2nd floor,
S.V. Marg, Ballard Estate,
MUMBAI - 400 001.

No. GAD/P/RECT-MM/ 1788

1st July 2020

By Speed Post

Recruitment Notice

✓ The Chairmen
All Major Port Trusts
(except Kamarajar Port Ltd.)

Sir/Madam,

Sub: Filling up the post of Materials Manager in the pay scale
of Rs.80000-220000 (pre-revised Rs.32900-58000)
in Mumbai Port Trust.

The post of Materials Manager in the pay scale of Rs.80000-220000 (pre-revised Rs.32900-58000) is to be filled up by absorption through composite method from officers of Major Ports in terms of the Recruitment Rules under the MbPT Employees' (RS&P) Regulations, 2010. Copy of the Recruitment Rule is at Annexure-I.

2. Applications are accordingly invited from eligible and willing officers of all Major Port Trusts fulfilling the prescribed qualifications, experience and other criteria/requirements as per the Recruitment Rules. The crucial date for determining eligibility is 1.7.2020 in terms of Regulation 10 (2) of the MbPT Employees (RSP) Regulations, 2010.

3. Applications should be made in the format at Annexure II and should be submitted through proper channel, alongwith copies of all required documents.

4. Applications should be forwarded by the concerned Port Trust to the undersigned alongwith the following:

- (i) certificate on the last page of the application form duly completed by the Head of Office;
- (ii) certified copies of ACRs for the last 5 years (2014-15 to 2018-19) (duly attested by an officer not below the rank of Dy. HOD on each of the page);

- (iii) a statement showing year-wise availability of ACRs and grading duly signed by the Dy.Chairman/Chairman as per the Ministry's letter dated 1.2.2007. If ACR for a particular year/period is not available, the certificate to that effect may be attached; and
- (iv) Vigilance and administrative clearances in the proforma prescribed in the Ministry's letters dated 17.8.2010 and 17.2.2011.

5. Circular alongwith annexures is also available on our website www.mumbaiport.gov.in.

6. The applications duly completed by the Port Trust must reach the Mumbai Port Trust addressed to Smt. S. G. Patwardhan, Sr. Dy. Secretary latest by **31.7.2020**.

Yours faithfully,



(Smt. S. G. Patwardhan)
SR. DY. SECRETARY

DA: As above

(For Hindi)
Circular
P.T.O

ANNEXURE - I

Extract of RR from the Mumbai Port Trust Employees (Recruitment, Seniority and Promotion) Regulations, 2010

Sl No	Name of the Post	No of Posts	Classification	Scale of Pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed for direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
57	Materials Manager	2	Class-I	16000-400-20800	Selection	45	<p>Essential :</p> <p>(i) Degree or equivalent in Mechanical/ Electrical Engineering from a recognised University/ Institution</p> <p>(ii) Twelve years experience in Executive Cadre in the field of Materials Management/ Mechanical Engr./ Electrical Engineering in an Industrial/ Commercial/ Govt. Undertaking.</p> <p>Desirable:</p> <p>(i) Post Graduate Degree/Diploma in Materials Management from a recognised University/Institution</p>	<p>(a) No</p> <p>(b) Yes</p> <p>(c) No</p>	N.A	<p>By absorption through composite method failing which</p> <p>By deputation from other Government Organisations and failing both</p> <p>By direct recruitment</p>	<p>For absorption through composite method. Officers holding analogous posts or Sr. Dy Materials Manager and equivalent posts in Materials Management division in the scale of pay of Rs 13000-18250 with 3 years regular service in the grade in a Major Port Trust or the post of Superintending Engr. (Mechanical/Electrical) in the scale of pay of Rs 13000-18250 with 3 years regular service in the grade in a Major Port Trust or Sr. Dy. Materials Manager and equivalent posts in MM Division/ Superintending Engr. (Mechanical/Electrical) with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs.10750-16750 and Rs.13000-18250 in the respective discipline of Materials Management Division/Mech. & Elect. Engr. Department in a Major Port Trust will be eligible.</p> <p>For deputation, Officers holding analogous posts or officers holding post of Sr. Dy. Materials Manager/Suvidt. Engr. (Mech./Elect.) and equivalent posts in Materials Management Division/Mech & Elect. Engr. Department in the scale of pay of Rs.13000-18250 with 3 years regular service in the grade Govt./Semi Govt./PSUs/Autonomous Bodies will be eligible</p> <p>The selection is by merit for which the benchmark in overall grading in the ACRs will not be below "very Good"</p>	

APPLICATION FORMPost applied for: Materials Manager

Photograph
(3.5 cm x 3.5
cm)

1. Full Name (in block letters) :
2. (a) Address for communication :
(b) Telephone No./Mobile No. :
(c) Fax/E-mail address :
3. Date of birth :
4. Date of retirement :
5. Category (caste certificate to be enclosed in case of SC/ST/OBC) : SC ☐ ST ☐ OBC ☐ GEN ☐
6. Present post with scale of pay :
7. Date of continuous appointment in the present post :
8. Date of first appointment in Class I cadre of the Port :
9. Educational and other qualifications :
(graduation certificate and certificate for higher professional qualification to be enclosed)

Examination	University	Year passing	of Class and percentage obtained	Special subjects

10. Details of fulfilling qualifying service: (only regular service is to be counted)

	Period		
	on Regular basis	on Officiating basis	Against Temporary post
(1)	(2)	(3)	(4)
Sr. Dy. Materials Manager Rs.60000-180000 (pre-revised Rs. 24900-50500)			
Superintending Engineer Rs.60000-180000 (pre-revised Rs. 24900-50500)			

(1)	(2)	(3)	(4)
Executive Engineer Rs.50000-160000 (pre-revised Rs.20600-46500)			
Dy. Materials Manager Rs.50000-160000 (pre-revised Rs.20600-46500)			

Note: (1) All columns must be clearly filled in.

(2) Payscales granted as Financial upgradation under Modified Assured Career progression Scheme (MACP) should not be indicated as it is not a regular service in the grade.

11. Details of employment/ :
experience in chronological order

Name of the organisation	Posts held	Scale of pay	From	To	Nature of duties

12. Any achievements in the :
posts so far held (give brief note)

13. Any other information that applicant :
may like to mention (give brief note)

In the event of my selection to the above post, I will not withdraw and undertake to accept the posting.

(Signature of the Applicant)

Place:

Date:

Certificate to be given by Head of Office of the applicant.

- The particulars furnished by the applicant are correct. He/She fulfils all the eligibility criteria including the qualifying service in the feeder post.
- No disciplinary/vigilance case is pending or contemplated against the applicant and he/she is clear from vigilance angle.
- His/Her integrity is certified.
- No major/minor penalties have been imposed on the applicant during the last 10 years.
If any, kindly indicate details thereof.
- Attested copies of ACRs for the last five years (1.4.2014 to 31.3.2019) are enclosed.

SIGNATURE OF THE HEAD OF OFFICE
WITH SEAL