



TATA INSTITUTE OF SOCIAL SCIENCES
V.N. Purav Marg, Deonar, Mumbai 400 088
(A Deemed University under Section 3 of the UGC Act, 1956)

ADVT. NO. TISS-Admin/18th July/2020

Title: Required Student Counsellor on Part-Time basis for TISS, Mumbai Campus.

The Tata Institute of Social Sciences (TISS) which was established in 1936 is a Deemed University fully funded by the University Grant Commission (UGC), Government of India. The TISS offers 50 Master Degree Programmes in a range of Socially relevant inter-disciplinary of Social Work, Social Sciences, Health, Management, Labour Studies, Habitat Studies and Rural Development from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. It has a strong M.Phil/Ph.D programme, a high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute. The TISS offers a very challenging but fulfilling academic environment and opportunities to scholars committed to creating a just society through education, generation of knowledge and field action.

Counselling services at the Tata Institute of Social Sciences, Mumbai, began in mid 90's and they form a part of the Student Support Services. The Counselling Centre provides individual counselling and conducts a variety of developmental group activities for students and staff of the Institute. It operates from 12.00 p.m. to 8.00 p.m. from Monday to Saturday, in both the campuses in Mumbai.

The Counselling Centre has a vacancy, for a Part-time Student Counsellor (Ad-hoc on Contract basis) for an initial period of appointment, for a year. The job entails working in the evening hours till 8 pm, 20 hours a week. The details of the days and timings will be discussed in person.

The location is Deonar, Mumbai and only candidates from Mumbai Metropolitan Region need apply. The work involves individual counseling for young adults in the age group of 20 and above and outreach developmental work. The selected candidate will report to the centre head.

Qualification:

1. M.Phil in Psychiatric Social Work or Clinical Psychology from a recognised University.
2. M.A. Psychology (clinical, counselling, social), M.A. Social Work in Mental Health/ Counselling with experience of working with young people's mental health. Additional training in various forms of therapies is welcome.

Experience: Minimum two years experience, working with adolescents and youth. (Freshers need not apply).

Nature of experience needed:

1. Counselling and therapeutic work with adolescents and young adults.
2. Conducting Workshops and training programmes.
3. Knowledge of Psychological Tests (MMPI and MCMI) and experience in administration and report writing (for Clinical Psychology)
4. Documentation and Report writing skills.
5. Ability to be creative and be able to design and plan sessions with students/staff.
6. Ability to handle crises as and when they occur.

Remuneration: Salary in the range of Rs. 25,000/ to 30, 000/- commensurate with experience.

General Conditions:

1. The Institute reserve the rights to not fill up any of the vacancies advertised, if suitable candidates are not found.
2. No TA/DA is payable for appearing for the interview.
3. Short-listed candidates will be called for interview.
4. In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s).

Send your applications along with a detailed resume and a short write-up about why you would like to work at TISS, to counsellors@tiss.edu on or before July 27th, 2020.

The candidates have to bring their original certificates of their educational qualifications and work experience for verification while appearing for the Test/interview or before joining the post, if selected. Selected Candidates are expected to join within 15 days of their selection.

Important Dates:

Last date for Application: July 27th, 2020.

Dy. Registrar (P&A)