Post of Senior Counsellor:

Name of the Post	Senior Counsellor
Advertisement Number	4iCALL/3/2021/1
No Of Post	03
Last Date Of Application	4th April 2021
Remuneration	Upto 3,60,000 Per Annum
Email Id	icallhelpine@gmail.com

About TISS: The Tata Institute of Social Sciences (TISS) was established in 1936 and is a deemed university fully funded by the University Grants Commission, Government of India. TISS offers over 50 Master's Degree programmes from its Mumbai, Tuljapur, Guwahati and Hyderabad Campuses. Masters' programmes are offered in a range of socially relevant inter-disciplinary areas of Social Work, Social Sciences, Health, Management, Labor Studies and Habitat Studies. TISS is a research university with M. Phil. and Ph. D. programme and basic and applied research in a range of areas. A high degree of freedom and autonomy shape the positive work ethos and creativity in the Institute facilitating strong linkages between education, research, field action and Dissemination. The Institute provides significant space and resources for basic and policy research; and has research collaboration with some of the best universities and institutions across all continents. TISS offers a very challenging but fulfilling academic environment and opportunity to scholars committed to creating a just society through education, generation of knowledge and field action, and invites interested scholars in Social Sciences and allied disciplines located within and outside India to apply for faculty positions in its schools and centres.

iCALL Psycho-Social Helpline:

iCALL Psychosocial Helpline, a field action project of Tata Institute of Social Sciences which provides telephone email and chat based counselling services for emotional distress. The helpline currently runs six days a week, from Monday to Saturday, from 8 AM to 10 PM. Apart from service provision iCALL engages in consultancy, research and capacity building. Going ahead, iCALL is looking to expand its team to meet its growing requirements, following are the details of the vacancy;

Job Profile: Senior Counsellor

The candidate shall report directly to the Programme Coordinator and the Programme Officers at iCALL, and shall be responsible for the following:

1. Answering calls, chats and emails, maintaining records, monthly reports of the calls, emails and chats attended on the helpline

2. Monitoring and guiding the other counsellor's work at iCALL.

3. Design training modules and workshops for academic, government and corporate institutions

4. Deliver talks, conduct training, and workshops on topics related to counselling, mental health and psychosocial well-being

5. Write newsletters, fliers, blogs and articles on to help sensitize lay people regarding mental health

6. Develop case-studies, research papers and other works of academic writing on iCALL's work

Selected candidates will have to undergo rigorous training before they start attending to actual calls. Counselling will be a supervised activity whereby an opportunity to learn and upgrade themselves on one hand and to take care of their own mental health issues on the other, will provided on an ongoing basis

Desirous Candidates Must:

 Possess a **Master's Degree in Counselling or Clinical Psychology**

 Have relevant experience of minimum **2-3 years** for the post of Senior Counsellor.

 Speak English and Hindi and at least one regional language fluently and possess good writing skills in English

 Be skilled in the use of computers for the purpose of documentation, data analysis and email-based counselling

 Be willing to commit for a duration at least a year

 Have sound knowledge of therapeutic process skills and psychotherapy

 Be willing to work in shifts on a weekly rotational basis

 Be willing to travel within Mumbai and to different parts of the country to conduct outreach, training, and workshops

Preference shall be given to candidates based in Mumbai. Candidates not having an academic

background in Counselling or Clinical Psychology need not apply. The position is for a period of one year, and will be extended depending on performance.

Please note that this is a full-time position. Salary shall be INR 30,000 per month.

Desirous candidates may send their résumé to **icallhelpline@gmail.com** before 4th April 2021 with the subject line 'Application for the post of Senior Counsellor'. Late applications shall not be entertained.

Selection process: Eligible candidates will undergo a telephonic interview and, upon clearing the same, only those who are selected will be contacted for a second round of an in-depth interview.

Data of joining shall be agreed upon mutually.

For further enquiries contact:

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iCALL Psychosocial Helpline

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