# Maulana Azad National Institute of Technology, Bhopal Unnat Bharat Abhiyan, RCI Cell

Advertisement for the post of PROJECT ASSISTANT (Project Staff) on contract basis.

Applications are invited from the Indian Nationals, giving full details of Educational Qualifications and Experience for the following position (details given below) under Unnat Bharat Abhiyan Regional Coordinating Institute (RCI) MANIT Bhopal. The appointment will be purely on contract basis for a period of one year from the date of joining or till the project continues, whichever is earlier.

Title of the Post: Unnat Bharat Abhiyan (RCI) PROJECT ASSISTANT (Project Staff)

Number of Post: 01 (One)

Monthly Salary: Rs. 20000=00 (Rupees Twenty Thousand Only)

**Qualification**: Candidates should have qualified the Post-Graduation in any of the following disciplines:

Master of Computer Application/Statistics, Public Administration, Economics, Rural & Urban Development, Masters Degree in Design, M.Tech, PhD (Engineering, Science, Social Science), Sociology/Population Studies, Agriculture, Rural Technology, etc

Preference will be given to candidates well versed in data handling and computer typing with deep understanding of Microsoft Office, Google Docs and knowledge of conducting online/offline meetings and workshops. etc. Desirable to have knowledge of Graphic Designing with experience in image, audio and video editing, data entry and having good communication skills. Job Description - The candidate will work with UBA RCI Coordinator & UBA Team and will assist in monitoring UBA activities in UBA Participating Institutes & adopted villages, maintaining communication between UBA Regional Coordinating Institute, National Coordinating Institute and Participating Institutes and other duties assigned. The candidate will also be required to visit the villages and UBA Institutes.

## **How to Apply:**

The candidates can apply through the Google Form Link or by scanning QR Code: https://forms.gle/fyqQdMc7GDugwXcB8

- 1) Please Upload Class 10, Class 12, Graduation, Post Graduation Marksheets in the Document Upload Section of this Google Form.(Please Fill form through GMail Login)
- 2) Percent Conversion of Grade should be specified and the proof of conversion factor should be shown at time of interview. Short listing will be done on the basis of <u>Percentage</u> & <u>Previous Work Experience</u>.
- 3) Interested Candidates can apply through the above Google Form Link.
- 4) Only Online Applications submitted using the above link will be considered for short listing for the interview.
- 5) The appointment will be purely on contract basis, and the selected candidate cannot claim regular position and any benefit other than the consolidated salary.

Application Form QR Code



**Dr. Pushpender Yadav** Regional Coordinator,

Unnat Bharat Abhiyan,

Department of Humanities & Social Sciences, RCI Cell MANIT Bhopal

Email ID: <a href="mailto:pushpender1@gmail.com">pushpender1@gmail.com</a>

Contact Number: 09753686479 & 07554051494

## **Important Dates:**

Last Date to Submit Online Application Form	5 <sup>™</sup> October 2021
Declaration of List of Shortlisted Candidates for Interview	Will be notified later through the Institute Website and Email.
Interview Date	Will be notified later through the Institute Website and Email.
Declaration of Result	Will be notified later through the Institute Website and Email.

# **Application Link**

The candidates can apply through the Google Form Link or by scanning QR Code: <a href="https://forms.gle/fyqQdMc7GDuqwXcB8">https://forms.gle/fyqQdMc7GDuqwXcB8</a>

### **Terms & Conditions**

- 1) The appointment will be purely on contract basis, and the selected candidate cannot claim regular post and any benefit other than the consolidated salary.
- 2) Interested Candidates can apply through the mentioned Google Form Link.
- 3) Only Online Applications submitted using the above link will be considered for short listing for the interview.
- 4) Short listing will be done on the basis of Overall Percentage & Previous Work Experience.
- 5) The association between UBA Coordinator and the candidate can be discontinued at any time by giving one month's notice in the writing either by the UBA Coordinator to the candidate or by the candidate to the UBA Coordinator.
- 6) The applicant will be responsible for the authenticity of information, documents and the photograph submitted.

### **Contact Details**

UBA RCI Cell MANIT Bhopal
Email: <a href="mailto:pushpender1@gmail.com">pushpender1@gmail.com</a>
Email: <a href="mailto:rci.ubamanit@gmail.com">rci.ubamanit@gmail.com</a>

Contact Number: 09753686479 & 07554051494