



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY POWAI, MUMBAI 400076.

Advertisement No.: Admin-II/EXT088/2022

Job Title

One position of Superintending Engineer (Scale-B) post.

Job Reference Number

50304794

Application End Date

09.06.2022

Type of Employment

Permanent

No. of Position(s)

1

Application Category(s)

1(UR-1)

IITB Recruiting:

IIT Bombay invites online application from Indian citizens having requisite qualification and experience for filling up the post of Superintending Engineer (Scale-B).

Essential Qualifications & Experience:

B.Tech. / B.E. in Civil Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of eleven years, out of which five (5) years should be at a post in Pay Level 10 (56100-177500) and six (6) years should be at a post in Pay Level 11 or above or equivalent or comparable experience in other institutions. Applicants should have demonstrated ability in construction and design, planning and execution of capital works including preparation of estimates and tender documents, maintenance of township including water supply, roads, drainage systems etc.

Desirable:

M. Tech. / M.E. in Civil Engineering or equivalent degree (for such applicants, the normal duration of master's programme would be counted towards experience). Experience in preventive maintenance, retrofitting, rehabilitation and alteration works; Estate Management of residential township. Exposure to modern management / construction techniques will be an added advantage.

Job Profile:

- Preparation of detailed technical report of the project after survey.
- Appointment of Project Management Consultant for preparation of detailed project report as and when required, verification and presentation of such reports to the competent authority.
- Presentation of the project proposal for administrative approval of the competent authority
- Technical sanction of the estimates of the project. Invitation of tender implementation of the procedure for tender acceptance, preparation of the proposals accordingly for approval of the competent authority
- Implementation and operation of the project as per sanction and project assignment to subordinate engineers and Project Management Consultant.

- Checking of bills submit by Project Management Consultants, contractors and recommending it to the Senior Officers / Account Division for payment.
- The impediments in the work project (viz. encroachments, utility services, structures) are to be resolved as per procedures / provisions of the relevant act in co-ordination and help of various local bodies for the authority / Govt.

Pay Details:

Pay : Level 13 (123100 - 215900)
Age limit: 55 years

General information:

- 1) This is a permanent post as per Recruitment Rules and Promotion Policy of the Institute. However, candidate on deputation will also be considered as per clause 9.
- 2) Applications received in response to the advertisement will be scrutinized and only shortlisted applicants will be called for selection process. Merely fulfilling the requirements prescribed in the advertisement will not automatically entitle an applicant to be called for further selection process. It may not be possible and/or convenient to conduct shortlisting process and/or interview for all eligible applicants, and under such circumstances, the Institute can limit the number of applicants to be called for shortlisting process and/or interview on the basis of qualifications and/or experience higher than the minimum prescribed in the advertisement. Hence, applicants should give all relevant details of qualification and experience with supporting documents, if any.
- 3) Selection Process: There may be written test/ group discussion/ preliminary interview for initial shortlisting. However, the final selection will be through interview
- 4) Applicants should ensure at their end that they possess the essential qualification(s) and experience laid down for the post. The qualification degree(s) must be from a recognized University / Institute.
- 5) Incomplete application shall be summarily rejected.
- 6) Details furnished in the online application will be treated as final and no subsequent changes shall be entertained.
- 7) Eligibility of an applicant for the post shall be considered as on the date of closing of online application interface.
- 8) The Institute reserves the right not to fill any of the advertised posts
- 9) Deputation :
Officers under the Central or State Government or Union Territories or Universities or Recognized Research Institutions or autonomous organizations under Central Government or public sector undertakings:-
(A) (i) holding analogous posts on regular basis in the parent cadre or Department; OR
(ii) with eleven years of regular service, out of which six years should be at a post in Pay Level 11 (Rs. 67700- Rs.208700) or above and 5 years should be at a post in Pay Level 10 (Rs.56100- Rs.177500) in the parent cadre or Department;
B) possessing the above mentioned educational qualification(s) under essential qualifications section.
- 10) Age relaxation is applicable as per Institute norms
- 11) Age relaxation for SC / ST / OBC category applicants is applicable only if the post is reserved for that particular category. Age relaxation to PwD applicants & Ex-servicemen is as per rules.
- 12) The application fee is Rs. 100 (non-refundable), which has to be paid through online mode. The SC, ST and PwD applicants and all female applicants are exempted from this fee.
- 13) Applicants should upload copy of certificates in support of their qualification(s) (matriculation onwards), experience, date of birth, caste, etc. Certificate(s) in support of experience should be on the organization's letterhead, bearing the date of issuance, specific period of work, designation, pay drawn against each such position, etc., duly certified by the concerned issuing authority.

14) Original certificates should be produced at the time of Selection Process as well as on Joining, if selected.

15) The appointment of selected applicant is subject to the applicant being found medically fit as per norms of the Institute..

16) Applicants seeking reservation benefits available to OBC/PwD category must attach relevant certificates in the format as prescribed by the Central Government to support their claim. Applicants seeking reservation benefits available to OBC category are required to attach a declaration, in addition to certificate in the prescribed format issued by the Competent Authority enclosed at Annexure I.

17) Decision of the Institute in all matters relating to eligibility of applicants, screening / skill / written test/ interview and selection shall be final and binding on all applicants

18) No interim correspondence or personal inquiries shall be entertained from applicants regarding conduct and result of written test/ skill test/ interview and reasons thereof for not being called.

19) Applicants serving in Central / State / Semi-Government Organization / Autonomous Body / Public Sector Unit / etc., must apply through proper channel and such applicants will be required to produce relieving letter at the time of joining, if selected, failing which they shall not be permitted to join the post.

20) In case of any inadvertent mistake in the process of selection which may get detected at any stage, even after the issuance of appointment letter, the Institute reserves the right to modify / withdraw / cancel any communication made to the candidate.

21) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.

22) The Institute shall verify the antecedents or documents submitted by an applicant/ selected candidate at any point of time, either at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the applicant are fake or the applicant has a clandestine antecedent(s)/background which the applicant had suppressed at the time of joining, then the applicant's services are liable to be terminated and legal action may be initiated against such an applicant/employee.

23) No traveling allowance (TA) shall be paid to the outstation applicants for attending the written test. However, SC/ST applicants attending the written test shall be paid to & fro second class railway fare, by shortest route, subject to production of tickets and caste certificate. SC/ST applicants already in Central/ State Government organization/ Autonomous Body/ Public Sector Units, etc., are not admissible for the same.

24) Outstation applicants called for final interview will be reimbursed air fare by economy class (by Air India only) for journey performed from the city of residence to the Institute and back to the city of residence (in India), by the shortest route on production of proof of onward journey & return journey (Photocopy of the ticket/receipt and the Boarding Pass for onward journey). Payment will be made through bank transfer after processing of the claims

25) Canvassing in any form shall lead to disqualification.

26) Applicants should provide their correct and active e-mail address in the application as all future correspondences like issuance of call letter or any other information will be communicated through e-mail only. Moreover, applicants are advised to remain updated regarding the Selection Process date and venue etc. by visiting IIT Bombay website <https://www.iitb.ac.in/en/careers/staff-recruitment>

Addendum / corrigendum, if any, in respect of this advertisement.

27) Applicants possessing the requisite qualification(s) and relevant experience may apply online at <https://www.iitb.ac.in/en/careers/staff-recruitment>
Softcopy of application sent over e-mail to any Institute Officials will not be considered for selection process. Hard copy of online application is not required to be sent by post.

28) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Mumbai only.

29) For any queries related to submission of online application, the applicant may send e-mails on sarita.panchal@iitb.ac.in . However, enquiries / queries related to eligibility for the post or for interpretation of the rules will not be entertained.

The date of closing of online application interface is 9.6.2022.

REGISTRAR

Date: 10.5.2022

Copy to :

Head/In-charge of all the Deptts./Sections/Centres.

All Notice Boards/Staff Notices