

## **ADVERTISEMENT FOR RECRUITMENT OF TWO CMA/CA PROFESSIONAL ON CONTRACT BASIS FOR A PERIOD OF 3 YEARS.**

JNPA invites application for recruitment of Two CMA/CA cleared professional **on contract basis** for a period of 3 years on following terms and conditions:

### **Eligibility for CA/CMA:**

- 1) Should have a degree of CMA/CA
- 2) Should be a member of Institute of Chartered Accountant of India or Institute of Cost Accountant of India.
- 3) Should have post qualification experience of more than 2 years.
- 4) Should have sound and working knowledge of SAP and other computer programmes.
- 5) Age Should be below 32 years as on 31<sup>st</sup> May 2022.

### **Remuneration**

- 1) Remuneration will be Rs. 60,000/- per month with 10% increment based on good performance and 1 day paid leave per month. Bus Facility and launch facility of JNPA will be allowed to be used with deduction of Rs.500/- per month from monthly remuneration. The appointment will be for a period of 3 years.
- 2) No other facility will be provided apart from the facility mentioned in Serial Number 1 as mentioned aforesaid.

### **Method of Selection:**

- 1) Through interview of eligible candidates.
- 2) Depending upon the response, the Finance Department reserves the right to restrict the number of candidates to be called for interview.
- 3) Interested candidates shall e mail their applications in format mentioned in advertisement at [ganeshsutar@jnport.gov.in](mailto:ganeshsutar@jnport.gov.in) on or before 21st June 2022.
- 4) Candidates selected for interview will be called for interview on 23rd June 2022.

### General Instructions:

- 1) Jawaharlal Nehru Port Authority hereby referred to as JNPA does not assume any responsibility for the candidates not being able to submit their applications within the last date whatsoever.
- 2) Self-attested copies of documents/certificates relating to **Age/Qualification/Experience** etc will have to be submitted along with the application by e mail and candidates shall produce the original certificates for verification at the time of interview.
- 3) Candidates serving in Government/Semi Government/Public Sector Undertakings/Autonomous Bodies will be required to submit "No Objection Certificate" from their employer at the time of application, failing which their candidature may not be considered.
- 4) Candidates who are selected are required to submit unconditional discharge letter/relieving letter from their employer Government/Semi Government/Public Sector Undertakings/Autonomous Bodies/Private Sector at the time of joining JNPA without which they will not be allowed to join.
- 5) Decisions of JNPA in all matters regarding eligibility, shortlisting and selection shall be final and binding on all candidates. No representation or correspondence will be entertained by the JNPA in this regard.
- 6) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Navi Mumbai Courts/Tribunals/Forums at Navi Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
- 7) The JNPA reserves the right to cancel the above recruitment on contract basis exercise at any stage of the process without assigning any reason thereof.
- 8) No TA/DA will be paid for appearing in interview, if called.
- 9) Any update, corrigendum etc of this advertisement will be displayed in the Port's website only. Hence candidates are requested to keep regular watch on Port's website, i.e. [www.jnport.gov.in](http://www.jnport.gov.in) under Employees Corner/Careers menu. No separate communication will be made to the individual applicant.
- 10) Canvassing in any form will disqualify the candidate and no correspondence shall be entertained in this regard.

- 11) The employment term and the Contractual Professional's appointment hereunder may be terminated by either JNPA or the Contractual Professional at any time and for any reason, provided that either party shall be required to give the other party at least 30 days advance written notice of any termination of Contractual employment. Upon termination of the Contractual employment, the Contractual Professional is not entitled to any compensation or benefits from JNPA or any of its affiliates.
- 12) The contractual professional will be deployed in Finance Department of JNPA and will have to perform any type of work pertaining to Finance Department.

Interview shall be held on 23rd June 2022 at 11.00 a.m at following address:

Jawaharlal Nehru Port Authority  
Finance Department  
Administration Building  
Nhava Sheva  
Navi Mumbai 400707

Selected candidates for interview are requested to carry their Resumes along with Self attested Xerox copy of educational and experience certificates along with Original copies for verification.

Chief Manager (Finance)  
Jawaharlal Nehru Port Authority

## PROFORMA

### Application for the Engagement of CMA/CA Professional on Contract Basis in JNPA for a period of 3 years

Passport Size  
Photograph of the  
applicant

1. Full Name (In Block Letters) :
2. (a) Address for Communication :  
(b) Telephone No/Mobile No:  
(c) E mail id:
3. Name of Present employer, post held :  
with present remuneration per month
4. Date of Birth
5. Age as on 31<sup>st</sup> May 2022: \_\_\_\_ Years & \_\_\_\_ Months
6. Educational & Other Qualification:

Sr No	Degree/Diploma	Name of University/Institution	Year of Passing	Marks Obtained/Out off	% of Marks

7. Details of Post Qualification Employment/Experience in Chronological Order:

Sr No	Name of Organisation	Post Held	Duration of Experience in Years and Months	Period of Experience i.e From Date-To Date	Nature of Duties

8. State Clearly whether in the light of the entries : Yes/No  
Made by you above, you meet the requirements  
Of the post

9. Nature of Present Employment Post Held:

10. Documents Attached to the application:

11. Any Other Information:

The above information is correct and if at any time it is found that the information furnished above is incorrect/false, my candidature will stand cancelled. If any short coming/s is/are detected even after my selection, my services are liable to be terminated at any time.

Date :     /     /2022

Signature of the applicant