

ICMR-NATIONAL AIDS RESEARCH INSTITUTE
Indian Council of Medical Research, Department of Health Research (DHR)
Ministry of Health and Family Welfare
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Ref: NARI/Estt/HSS/2022-23

Date: 07-09-2022

Online applications are invited through the online system on the ICMR-NARI website up to 04-11-2022 for the following post under the project entitled, ““**HIV Sentinel Surveillance (HSS) & Epidemiology**”. The post is purely temporary basis. In case of OBC, Non-creamy layer certificate from the competent authority empowered to issue such certificate. The Date for Personal discussion via Skype/ video call will be confirmed to the shortlisted candidates through phone or email.

Name of the post	No. of post	Age	Duration	Essential Qualification	Desirable Qualification	Job Requirement	Consolidated Salary
Data Manager	01	30 Years	06 Months	<ul style="list-style-type: none"> • Masters degree in Computer Application / Information Technology / Computer Science from a recognized institution/university/institute <li style="text-align: center;">OR • B.E./ B. Tech in Computer Engineering/ Computer Science/ Computer Technology/ Information Technology from a recognized institution/ university 	<ul style="list-style-type: none"> • Knowledge of computer, MS-office (MS- word, Excel, Power) • Knowledge of Data Programing in Access, SPSS/STATA software • Experience of having worked in HIV/AIDS is desirable • Minimum two years' experience in data handling/ Data Quality Management of research studies like surveys and trials. 	<ul style="list-style-type: none"> • For development of data entry program in collaboration with expert • Keeping log of requirement of data forms, maintaining data files, consent files and running QC • For data Quality management of all sites, data processing, data cleaning and finalizing the data. • Management of project data & field level administrative work • Data compilation, data validation, data analysis and report preparation • Any other task assigned by the PI and senior staff from time to time 	Rs.31,000/- per month

It is mandatory:

Age Concession: Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons. Government servants should apply through proper channel or enclose 'No Objection Certificate' from the present office/employer along with their application. Any canvassing by on behalf of the candidates or bringing political or other influence with regards to the selection shall be considered as a disqualification. The selected candidate should be willing to join immediately. Local candidates will be given preference. Director, ICMR-NARI reserves the right to shortlist the candidates to be interviewed. The appointing authority has the right to accept/reject any application without assigning any reason(s) and no correspondence in this matter will be entertained.

Sd/-

Principal Investigator

sd/-

Administrative Officer

sd/-

Director