

गोला बारुद फैक्टरी खडकी, पुणे – 3
Ammunition Factory Khadki, Pune – 3
भारतीय आयुध निर्माणियां, रक्षा मंत्रालय
Indian Ordnance Factories, Ministry of Defence
आयुध निर्माणी बोर्ड की एक इकाई
A unit of Ordnance Factory Board



फोन: 020 –25810554

फैक्सFax : 020 – 25813205

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Advertisement No.ORDFYS/AFK/DAVP/07/14– 15/ESTT/138/DMS

SPECIAL RECRUITMENT DRIVE TO FILL UP THE BACKLOG VACANCIES OF (ST/OBC) (Attempt No. 03)

Applications are invited from the citizens of India who fulfil the requisite qualifications as mentioned in the advertisement to fill up the backlog vacancies for the post of Senior Nurse Grade-II, Group ‘ B’ post in the Pay Band of Rs.9300-34800/- and Grade Pay Rs.4600/- plus allowances as admissible. The intending candidates may visit the factory’ s website at the address <http://afk.gov.in> and carefully read all the instructions given in the detailed advertisement. Applicant should take print of application format and submit the application duly filled and signed along with requisite documents to the **Sr. General Manager, Ammunition Factory Khadki, Pune-411003 (Maharashtra)**. *Those candidates, who have applied earlier against the Employment Notice No.davp 10201/11/0931/1314 published on 03-09 August 2013 in Employment News need not to apply again.*

| Name of the Post | ST | OBC | TOTAL |
|-----------------------|----|-----|-------|
| SENIOR NURSE GRADE-II | 01 | 01 | 02 |

SPECIFICATIONS OF THE POST:

Educational & Other Qualification and age limit

Essential:

- Passed 10+2 or equivalent examination with Science Subjects.
- Candidates should possess Certificate as Registered Nurse and Midwife having passed General Nursing and Midwifery course from a school of Nursing or other Institution recognized by the Indian Nursing Council.
- Minimum 2 years’ experience in a recognized hospital out of which one-year in Operation Theatre.
- Must have working knowledge of computers.

Desirable :

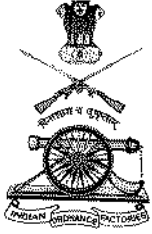
- Possessing a recognized certificate in Public Health Nursing.
- Knowledge of Hindi and local language. Preference may be given to Ex-Army Medical Corps Officers, if suitably qualified.

Age: Not exceeding 32 years for ST and 30 years for OBC candidates.

2. The relevant details of recruitment like educational qualification, reservations, age limit, fees, recruitment procedure, relaxation etc. including Application Form are available in the website <http://afk.gov.in> under category “ RECRUITMENT” .

3. Crucial Dates:

- Display of detailed advertisement on website:** immediately after publication of advertisement in Employment News.
- Last date for submission of application form:** 21 days from the date of publication of advertisement in Employment News.



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3) **AGE RELAXATION:**

- (a) **For ST candidates :** Relaxation up-to 05 years
(included above at para 2).
- (b) **For OBC candidates:** Relaxation up-to 03 years
(included above at para 2).
- (c) The post of Sr.Nurse Grade-II is not identified for PH Category.
- (d) **For Departmental/Govt.Servant:** Relaxation upto 40 years for departmental candidates or in accordance with instructions issued by the Government.
- (e) **For Ex-Serviceman:** Relaxation as per Govt. rules that every Ex-Serviceman who has put in not less than six months continuous service in the Armed Forces of the Union shall be allowed to deduct the period of such service from his actual age and if the resultant age does not exceed the maximum age limit prescribed for the post or service for which he seeks appointment by more than three years, he shall be deemed to satisfy the condition regarding age limit.

4) **Fees :**

Rs.50/- (Rupees Fifty Only) through crossed Indian postal order or crossed Bank Draft issued by Scheduled Commercial Bank drawn in favour of **General Manager, Ammunition Factory Khadki, Pune 411 003 (Maharashtra) payable at Pune**. However no fee will be charged from ST/Ex- Serviceman. The IPO/Draft should be issued on or after the date of publication of this advertisement. The application fee is not-refundable.

5) **Photograph:**

The candidate should paste his/her recent (not more than three months old) passport size colour photograph duly attested by a Gazetted Officer on the application form and affix two more photographs at the space provided in the application form.

6) **Special Note:**

In case of applicants being residents of Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Laddakh division of Jammu & Kashmir, Lahaul & Spiti District and Pangi sub division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island, Lakshadweep, the closing date for receiving the application form will be 28 days from the date of publication of advertisement in the Employment News. Applicant applying from any of those areas should superscribe the name of the area on the envelope in bold letters.

7. How to apply:

- i) The ST/OBC Candidates fulfilling the aforesaid eligibility criteria may apply to **the General Manager, Ammunition Factory, Khadki, Pune-411003 (Maharashtra)** in the prescribed application format as given in this advertisement. Application may be either typed or neatly hand-written on plain A-4 size paper, preferably typed as per the prescribed format only.
- ii) One envelope should contain only one Application. The name of the post to which the candidate is applying must be written on the envelope in **BOLD LETTERS**.
- iii) **The applicants should attach the following documents/certificates along with their applications:-**
- a) Legible copies of certificates/documents in support of (i) Age (Date of birth), (ii) Educational & Other qualification (both academic and professional).
- b) Caste certificate: The Caste Certificate issued in the prescribed format applicable for reservation in jobs under Government of India by the Competent Authority. The OBC Certificate should have the clause of “ not belonging to the creamy Layer’ .
- c) Persons having prescribed degree of disability only, as per rules, are eligible for the post reserved for PH. They shall be required to submit a copy of Medical Certificate obtained from Competent Medical Authorities.
- d) Ex-Servicemen candidates must also submit proof/certificates regarding the number of years of service rendered by them in the Armed Forces and the courses undergone.
- e) Copies of all certificates/ documents should be attested by a Central/State Govt. Gazetted Officer or equivalent authority as per Govt. rules.
- f) The applicant should affix his recent pass-port size photograph (not more than three months old) on the application at the appropriate place, duly attested by a Gazetted Officer. In addition to this, he must attach two more copies of the same photograph along with the application. The name of the applicant should be written on the reverse of the photographs along with the post Applied for.
- g) **PAYMENT OF FEES:** A Crossed Indian Postal Order or Demand Draft worth Rs.50/- (Rupees fifty), drawn in favour of the **General Manager, Ammunition Factory, Khadki**, towards application towards examination fee. However, ST/PHP candidates and Ex-Servicemen need not send IPO/DD towards examination fee.

- h) Choice of language for written examination (English or Hindi) to be indicated in the application. In the absence of choice, it will be considered as English.
- i) Application not complying to (a) to (h) above will be summarily rejected.

8. General Note:

- 8.1 If sufficient numbers of applications are received from candidates having essential qualifications and also the desirable qualifications, only such candidates will be called for written test.
- 8.2 Candidates appearing for Written Test / Skill Test will travel on their own expenses.
- 8.3 Travelling Allowance will be paid only to the eligible ST candidates as admissible under the rules on production of bus/train tickets.
- 8.4 Name of the post applied for must be clearly super scribed/written in capital letters on the top of the envelop containing IPO/DD and print out of Registration Form containing Registration Number which appears on successful submission of online application
- 8.5 Person working in Central/State Govt. / PSU must apply through proper channel along with the certificate from their Establishment that NO DISCIPLINARY ACTION IS CONTEMPLATED/PENDING against them and that they have no objection in releasing them in case of selection. This certificate should be forwarded in the envelop as brought out in note (d) above.
- 8.6 For departmental candidates relevant rules shall apply.
- 8.7 Mere submission of Application Form does not guarantee issue of ' Admit Card' for Written Test.
- 8.8 Canvassing in any form will disqualify the candidature of the candidate.
- 8.9 The New Pension Scheme i.e. " DEFINED CONTRIBUTORY PENSION SCHEME" is Compulsory for all Central Govt. Employees who are appointed on or after 01/01/2004.
- 8.10 General Manager, Ammunition Factory Khadki shall not be responsible for any postal delay or failure.
- 8.11 The services after appointment are liable to be transferred to any Ordnance Factory in India, subject to exigencies.

- 8.12 The advertisement is subject to orders, if any, by Hon' ble Courts/Ministry of Defence/Ordnance Factory Board etc.
- 8.13 In case of any doubt/confusion about any part of the advertisement Hindi version will prevail.
- 8.14 Ex-Serviceman certificates should be issued by the Competent Authorities. A copy of Discharge Certificate should be enclosed with the Registration Form as brought in (e) above.
- 8.15 Document Verification: The attested photocopies of all the relevant documents related to Educational Qualification, proof of age, OBC (Non Creamy Layer) certificate, ST Certificate, EX-Serviceman Certificate etc. as per requirement spelt out in the eligibility criteria shall be submitted along with application form. In case of failure to submit these documents, the candidate will not be considered eligible for the post and his candidature shall stand cancelled.
- 8.16 If any information furnished by the Applicant is detected to be false/incorrect at any stage, his candidature will be cancelled without prejudice to taking legal action against him.
- 8.17 The candidates are advised to visit <http://afk.gov.in> frequently, at least every week for information related to timetable of written exam and further instructions.

9) Closing Date:

The crucial date for determining the age limit shall be the closing date of receipt of application i.e.21st day from the date of publication of this advertisement in the employment news for all candidates irrespective of their area. If the closing date falls on holiday/Sunday, next working day will be closing/last date.

10) Important dates:

- a) **Display of detailed advertisement on website** – immediately after publication of advertisement in Employment News.
- b) **Last date for submission of application form** – 21 days from the date of publication of advertisement in Employment News. .
If the closing date falls on holiday/Sunday, next working day will be closing/last date.

10.1 Candidates should submit their applications to **the General Manager, Ammunition Factory Khadki, Pune-411 003 (Maharashtra)** by Post Only. Applications received through any other mode will not be accepted under any circumstances and will be summarily rejected.

11) Scheme of Examination:

- i) **Written Test** – The written examination will consist of one objective type paper.
- ii) **Skill Test** – Only those candidates who attain a minimum-qualifying standard of 40% in the written examination will be eligible to be called for skill test. The candidates qualifying as above will be called for skill test subject to the condition that the total number of candidates called for skill test does not exceed five times the declared vacancies.

12) Rejection of Application:

The applications shall be summarily rejected on account of following reasons:

- i) Applications not submitted with requisite documents , in complete applications , unsigned applications , applications without requisite photographs and applications received after due date.
- ii) If the Indian postal order/DD is issued before the date of publication of this advertisement in Employment News or not enclosed along with application form only in case of OBC Candidates.

13. CAUTION TO ALL APPLICANTS:

Some unscrupulous elements may approach the candidates with the assurance of procuring appointment for them in the factory through illegal gratification. Candidates must not fall prey to such false assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and reassured that the Selection will be done purely on merit, in a transparent manner.

14) SCHEME & SYLLABUS

Scheme of examination:

A. Written Examination: 150 Marks

| Sl. No. | Subject | Marks | Duration of Examination |
|------------------|---|-------|-------------------------|
| Part – I | | | Two Hours |
| 1. | General Intelligences (10+2 standard) Objective/Multiple-choice type | 25 | |
| 2. | General Awareness (10+2 standard) Objective/Multiple-choice type | 25 | |
| Part – II | | | |
| 3. | Technical knowledge Objective/Multiple-choice type | 100 | |

B. Skill Test: 50 Marks

Only those candidates who attain a minimum-qualifying standard of 40% in the written examination will be eligible to be called for skill test. The candidates qualifying as above should be called for skill test subject to the condition that the total number of candidates called for skill test does not exceed five times the declared vacancies.

Syllabus for examination:

a) General intelligence:

The question will be of 10+2 standard and would include both verbal and non-verbal type. The test may include questions to test the candidates understanding of English language and its correct usage.

b) General Awareness:

The question will be designed to test the ability of the general awareness of the environment around the candidate and its application to society. Question will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspect as may be expected of an educated person of 10+2 standard. The test will also include question relating to India and its neighbouring countries especially pertaining to History, Culture, Geography, Economic scene, General polity and Scientific Research.

c) Technical Knowledge:

The questions will be designed to test the knowledge and competence of the candidates' technical knowledge as per standard syllabus of Diploma in General nursing and Midwifery.

d) Skill Test:

The skill test should be designed to test the practical ability and skill of the candidates' in the following fields:

1. Setting the trolley for a specified surgical operation.
2. Identification of surgical instruments and surgical materials, practical knowledge about their usage, practical knowledge about surgical knots and OT table positions.
3. Practical knowledge of Scrubbing, gowning, gloving and draping.
4. Application of plaster cast.
5. Practical knowledge of basic life support, advance life support & trauma care.
6. Practical knowledge regarding emergency medicines and operation of emergency equipments.
7. Practical knowledge in assisting different procedures carried out in the Hospitals, like pleural tapping, Lumbar puncture, bore marrow aspiration etc.
8. Practical knowledge of delivery and care of the newborn, setting up delivery tray, emergency evacuation, antenatal care post-natal cares.
9. Practical knowledge of vital signs monitoring.
10. Skills of working on computer.

APPLICATION FORM

To

**The Sr. General Manager
Ammunition Factory, Khadki,
Pune – 411 003
Maharashtra.**

| |
|--|
| AFFIX RECENT PASSPORT SIZE PHOTOGRAPH DULY ATTESTED BY A GAZETTED OFFICER |
|--|

1. POST APPLIED FOR : **Sr.Nurse Gr-II**
2. EMPLOYMENT NEWS ADVERTISEMENT NO. & DATE:
EN 31/19 (davp10201/11/1428/1415) published in Employment News issue of 1st-7th Nov. 2013.

-
- 01) Name of the applicant in full : _____
as per matriculate certificate (IN BLOCK LETTERS)
- 02) Date of birth (DD/MM/YYYY) : _____
- 03) Sex (Male/Female) : _____
- 04) Marital Status (Married/Unmarried) : _____
- 05) Nationality : _____
- 06) Religion : _____
- 07) Whether belonging to ST/OBC : _____
(Mentioned the category & enclosed attested copy of caste certificate of ST/OBC .The OBC certificate should include Non-Creamy Layer clause)

- 08) Whether Ex-Serviceman (Yes/No) : _____

(If Yes, please furnish the detail and enclose copy of discharge certificate)

| Date of entry in armed Forces | Date of Discharge | Number of years service rendered | Any other relevant information |
|-------------------------------|-------------------|----------------------------------|--------------------------------|
| | | | |
| | | | |

- 09) Whether person with Disabilities (Yes/No) : _____

(If yes, furnish following details and enclose copy of disability certificate)

| Whether VH, HH or OH | Type of Disability (OA,OL,LV,PD,BL,BA) | Percentage of Disability | Certificate No.& Date |
|----------------------|--|--------------------------|-----------------------|
| | | | |

10) Whether employed in Govt./PSUs etc. (Yes/No) : _____

(If Yes, furnish following details)

| Name of Organisation / Department | Name of work, Designation | Emoluments being paid | Date from which employed | Permanent or Temporary |
|-----------------------------------|---------------------------|-----------------------|--------------------------|------------------------|
| | | | | |
| | | | | |

11) Educational qualification (10th onwards) :

| Sl. No | Name of Examination | Name of Board/University | Year of Passing | Division and Percentage | Remarks, if any |
|--------|---------------------|--------------------------|-----------------|-------------------------|-----------------|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

12) Details of Experience:

| Sl. No | Name of Organization/Company | Post Held | Duration of Service (No. of Years) | From | To |
|--------|------------------------------|-----------|------------------------------------|------|----|
| | | | | | |
| | | | | | |

Note- please enclose attested copies & documents in support of the above details.

13) (a) Details of Professional Qualification as mentioned in para-2 (Specification for the posts):-

| Sl. No | Name of Course | Name of the Training Institute. | Duration of Course (From- to) | Institute Recognized By | Certificate No and Date |
|--------|----------------|---------------------------------|--------------------------------|-------------------------|-------------------------|
| | | | | | |
| | | | | | |

Note- please enclose attested copies & documents in support of the above details.

(b) Working knowledge of computer (YES/NO) :

| Sl. No | Name of Course | Name of Institute | Duration of course | Certificate No and Date |
|--------|----------------|-------------------|--------------------|-------------------------|
| | | | | |
| | | | | |

- 14) Father' s name :
- 15) Present Address for correspondence :
(With Pin Code)
- 16) Nearest Railway Station :
- 17) DD/Postal Order No. & date :
- 18) Choice of language for Examination :
(English or Hindi)
- 19) Phone Number/Mobile Number :
- 20) email ID, if any :

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect or ineligibility being detected before or after recruitment, my candidature will be automatically rejected and my claim for recruitment will stand forfeited.

()
LEFT HAND THUMB IMPRESSION

()
SIGNATURE OF THE CANDIDATE

Date :

Place:

NOTE :

1. All certificates/documents enclosed must be attested by a Central/State Govt. Gazetted officer or any other competent authority as per Govt. Rules. In addition to the photograph affixed on this application, two more identical photographs should be attached.
2. Please fix/paste the Extra 2 Photographs at the space provided below:

| | |
|---------|---------|
| Photo 1 | Photo 2 |
|---------|---------|