RECRUITMENT NOTICE : MINISTRY OF DEFENCE

APPLICATION ARE CALLED FOR DIRECT RECRUITMENT TO THE UNDER MENTIONED POST AS CENTRAL GOVT. CIVILIAN EMPLOYERS AT MILITARY HOSPITAL, KIRKEE PUNE 20 WITH 02 (TWO) YEARS PROBATION

Sl No	Name of The Post	Number of vacancies Reserved					Pay Band	Essential Qualification
		UR	OBC	SC	ST	Total		
01	Mazdoor	01	01	-	-	02	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	Matriculation pass from a recognized Board/University. **Desirable** - Having knowledge of mixing chemical used for spraying disinfectant
02	Chowkidar	01	-	-	-	01	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	Matriculation pass or equivalent from a recognized Board. **Desirable** - Conversant with the duties of the respective trade with one year experience in the trade.
03	Mali	-	01 (Ex-service Man)	-	-	01	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	Matriculation pass or equivalent from a recognized Board. **Desirable** - Conversant with the duties of the respective trade with one year experience in the trade.
04	Barber	01 (Ex-service Man)	-	-	-	01	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	a) Matriculation Pass or equivalent from a recognized Board with proficiency in Barber's trade job. **Desirable** - One year experience in the trade
05	Safaiwala	-	01	-	-	01	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	Matriculation pass or equivalent from a recognized Board. **Desirable** - Conversant with the duties of the respective trade with one year experience in the trade.
06	Cook	01	-	-	-	01	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	a) Matriculation pass or equivalent from a recognized Board. b) Must have knowledge of Indian cooking and proficiency in trade.
07	Ward Sahayika (only female)	02	-	-	-	02	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	a) Matriculation pass or equivalent from a recognized University or Board. **Desirable** - Experience as a Dai in a family wing of civil hospital or 3 yrs. exp. in a trade of Dai in Govt. Department
08	Sweeper (only Female)	03	02	-	-	05	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	Matriculation pass or equivalent from a recognized university or Board. **Desirable** - Conversant with the duties of the respective trade with one year experience in the trade.
09	Tailor	01	-	-	-	01	Pay Band - 1 5200-20200 + GP 1800/- + other allowances	a) Matriculation pass or equivalent from a recognized Board. b) 3 years experience as Tailor in a reputed establishment. **Desirable** - A certificate from a recognized Industrial Training Institute in the trade of Tailor.

Crucial Date: - The crucial date for determining the age limit shall be the last date prescribed for receipt of application.

Age Limit: -The age limit for all the post will be as under :-

(a) Un-reserved - 18 years to 25 years (b) OBC - 18 years to 28 years

(c) Ex-servicemen - Having minimum of six months continuous service are allowed age relaxation to the extent of period of service rendered plus three years.

Closing Date :- The closing date of receipt of application will be **30 days** from the date of publication of the advertisement in the news paper.

GENERAL INSTRUCTIONS:-

i) Name of the post and category must be clearly superscripted / written on the top of the application.

ii) Submission of false/incorrect/incomplete information and/ or dubious/bogus document shall disqualify the candidate. In the event of any information being found false/ incorrect and/ or any document being found dubious/ bogus and / or ineligibility being detected at any point of time either before or after selection, candidature will stand automatically cancelled.

iii) The candidate should fill up all the columns in the application and affix his/her recent passport size photograph (not more than 3 months old) signed partially on the photograph and partially on the application. The application should be duly signed by the candidate. The applications should be addressed to **The Commandant, Military Hospital,Range Hills, Kirkee, Pune - 411 020** by **REGISTERED POST only.**

iv) Copies of all documents regarding Date of birth proof, Educational qualification certificates, mark sheets, caste certificates, Nationality certificate, marriage certificate if married, for Ex-servicemen discharge certificates etc. duly attested by a Gazetted Officer should be enclosed with the application. In the case of OBC candidates the caste certificate should be the latest and include the clause of non-creamy layer.

v) Candidate should enclose attested copy of "**Matriculation School Certificate**" as proof of date of birth.

vi) Candidate should also enclose attested copy of Nationality Certificate / Domicile Certificate

vii) Persons working in Central/State Govt/ PSU must apply through proper channel enclosing certificate from their establishment that NO DISCIPLINARY ACTION IS CONTEMPLATED/ PENDING against them and they have no objection in releasing them in case of selection. **NO Objection certificate** should be in ORIGINAL.

viii) Similarly, Ex-Servicemen should submit their application along with a copy of **discharge certificates** duly attested by a Gazetted Officer or equivalent authority.

ix) No TA/DA admissible to the candidate for appearing in the test/interview.

x) The commandant MH Kirkee will not be responsible for any injury which may occur during the process of test/ interview.

REJECTION OF APPLICATION :

1. Applications received before the publishing the advt. or received after the closing date for any reason whatsoever.
2. Name and signature not appended in the application form in the prescribed place.
3. Photo of the candidate showing the prescribed age on the closing date of the receipt of the application.
4. Educational qualification is not possessed by the candidate.
5. Photograph is not pasted in application form and the signature is not made partly on the photograph and partly on the adjoining field by candidate.
6. Photocopies of supporting documents duly attested by the Gazetted Officer are not enclosed.
7. Nationality certificate (Income Certificate is not enclosed).
8. Application is not complete in any respect as per the requirement given in the advertisement.
9. Application is not in the format published in the advertisement.
10. any attempt by any candidate to influence the selection process may result in disqualification of the candidate from being further part in the selection process.
11. The information which has been sought is required for purpose of candidates to be called for appropriate case. If the number of applicants received for the post/post is large and it is not practicable or possible at this office to call all the eligible candidates for interviewing/ skill/trade test. The Commission may restrict the number of candidates to be called for the written test or a screening test by fixing a cut off percentage of marks obtained in the minimum required qualification.

APPLICATION FOR THE POST OF _____ Category _____
(To be filled capital letter only)

1. Name of Applicant (In Block Letters) _____
2. Father's / Husband's Name _____
3. Date of Birth (in Christian era) _____
   (attested copy of proof of age to be attached)
4. Present age _____ yrs _____ months _____ Days _____
   (As on last date of receipt of application)
5. Marital Status _____
   (If married attested copy of marriage certificate to be enclosed)

Photo is mandatory. Use white digital photo on the plain background only on the application

6. Nationality _____
   (attested copy of nationality certificate is to be enclosed)
7. Religion _____
8. Category to which belongs (SC/ST/OBC) _____
   (attested copy of caste certificate is to be enclosed)
9. Whether Ex-serviceman (Yes/No) _____

Name of the Department/ Office where he served	Date of entry in service	Date of Discharge	Length of service

10. Address in full _____
11. Educational Qualification _____
    (Beginning with minimum qualification and which attached photocopies of certificates)

Sl. No.	Name of Exam	Year of passing	Univ/Board	Div/Class/Grade	% of marks

12. Whether already in Govt. employment (Yes/No) _____
    (If yes, original No Objection Certificate to be enclosed)
13. Experience, if any _____
    (ATTACH photocopies of certificates)
14. Employment Exchange Registration Number (If any) _____

I hereby declare that all the statements made in the application are true, correct and complete to the best of my knowledge and belief. In the event of any information being found false/incorrect and/or any document being found doubtful/fake and/or any ineligibility being detected at any point of time either before or after the test/interview, my candidature will stand automatically cancelled.

Date: _____
Place: _____

EX 3450

Signature of the applicant
(Signature of the applicant)