



GOVERNMENT OF INDIA
MINISTRY OF SKILL DEVELOPMENT & ENTREPRENEURSHIP
ADVANCED TRAINING INSTITUTE
SION, MUMBAI-400 022

No.ATIB.A.17011/1/71/2016/Estt/ 1651

Dated: 3 OCT 2016


NOTICE

Applications are invited for appointment of ONE post of Asstt.Store Keeper –SC category in the pay scale of PB-I Rs.5200-20200 plus G.P Rs.2400/- and SIX posts of Workshop Attendants for UR-4 & OBC-2 category in the pay scale of PB-I Rs.5200-20200 plus G.P Rs.1900/- as per advertisement issued by the Central Employment Exchange published in Employment News dated 1-7th October 2016(placed below).

The applications may be addressed to the Director, Advanced Training Institute, V.N. Purav Marg, Sion-Chunabhatti, Mumbai-400 022 in the prescribed format.

However, the departmental candidates belonging to the Ministry of Skill Development & Entrepreneurship, Govt. of India, fulfilling the prescribed qualifications may apply directly through proper channel only.

Last date of receiving applications at this Institute is 31st OCTOBER 2016 upto 5.00 P.M.


(R.K. PATHAK)
DIRECTOR

Encl: As above

Copy for information and necessary action to:

1. Notice Boards
2. The Regional Director, RDAT(WR), Sion, Mumbai-400 022.
3. The Dy. Director(Rehab.), VRC for PH, Sion, Mumbai-400 022.
4. The Principal, RVTI for Women, Dadar, Mumbai-400 028.

EMPLOYMENT NEWS 1-7 OCTOBER 2016

Government of India

**Ministry of Skill
Development &
Entrepreneurship**

Advanced Training Institute

Sion Mumbai-400022

Tel/Fax: 022-24053560

E-mail: atimumbai@nic.in.

Applications are invited on the prescribed format for filling up the Six posts of **Workshop Attendants** (4 UR, 2 OBC) and One post of **Asstt. Store Keeper** (SC). The details and format of application are on website: www.atimumbai.gov.in.

Last date of receiving duly completed application is **30 days** from the date of publication in Employment News upto **5.00 P.M.**

(R.K. PATHAK)
DIRECTOR

"Applications should reach this Office **within 30 days** from the date of publication of advertisement in the Employment News (closing date for the candidates from North Eastern Region, Laddakh Divn. of Jammu and Kashmir State, Lahaul and Spiti Dist. and Pangri Sub-Divn. of Chamba Dist. of Himachal Pradesh and Union Territory of A & N Islands; the Union Territory of Lakshadweep will be **37 days** from the date of the publication of this in Employment News. Candidates already working in any Central/State Govt. Departments/ Autonomous Body/Public Undertaking should apply through proper channel only".

The Crucial Date for determining the age limit will be the closing date of receipt of applications.

davp 63101/11/0036/1617

27/85/Central Government/
Recruitment/Other/

Other/Other/Other than Delhi

LAST DATE 31st OCTOBER 2016

ADVANCED TRAINING INSTITUTE, SION, MUMBAI-22

Requisition form to be used when calling for applicants from the Employment Exchange for Recruitment to Central Govt. Vacancies

(Separate Form to be used for each type of posts)

1.	Name, address and Telephone No.(if any) of the Employer	Shri R.K. PATHAK, DIRECTOR Advanced Training Institute, Sion, Mumbai-400 022 Tel: 022-24053560	
2.	Name, Designation & telephone No.(if any) of the indenting Officer	Shri R.K. PATHAK, DIRECTOR/HOD Tel: 022-24053560	
3.	Classification	General Central Service, Group C (Technical), Non Gazetted & Non Ministerial	
4.	Nature of Vacancy: c) Designation of the Post(s) to be fill	ASSTT. STORE KEEPER	
	b) Description of duties	1. To maintain Stores records upto date. 2. To maintain Registers of Tools and Equipments, Raw materials etc. of Institute and planning for new purchase. 3. Any other work assigned by Superior	
	c) Qualifications required	For priority categories (Applicable for Central Govt. post only)	For others
	(i) Essential	(i) Class 10 th Pass or equivalent and (ii) Diploma in Mechanical Engineering or Technology from a recognized Board or Institute, Or (iii) National Trade Certificate followed by two years experience in an Industry Or (iv) National Apprenticeship Certificate with one year experience in an Industry.	(i) Class 10 th Pass or equivalent and (ii) Diploma in Mechanical Engineering or Technology from a recognized Board or Institute, Or (iii) National Trade Certificate followed by two years experience in an Industry Or (iv) National Apprenticeship Certificate with one year experience in an Industry.
	(ii) Desirable	-do-	-do-
	d) Age limits, with relaxation etc. if any	40 years to candidates as per rule	30 years(Relaxation to SC/ST/OBC/PH candidates as per rule)
	e) Whether women are eligible	YES	YES
4.	Number of posts to be filled duration-wise:		
	b) Permanent	01 No.	
	b) Temporary	-	
	(i) Less than 3 months	-	
	(ii) Between 3 months & one year	-	
	(iii) Likely to be continued beyond One year	-	

5.	Whether there is any obligation or arrangement for giving preference to any category of persons such as Scheduled Castes, Scheduled Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up the vacancies and, if so, the number of vacancies to be filled by such categories of persons-		
	Categories	Number of vacancies to be filled	
			By priority candidates (Applicable for Central Govt. posts only)
	Other Backward classes	-	-
	Scheduled Caste	01(ONE)	-
	Scheduled Tribe	-	-
	Ex.Servicemen	-	-
	Physically Handicapped	-	-
	Others	-	-
7.	Pay and Allowances	PB-1 Rs.5200-20200/- plus Grade Pay Rs.2400/-	

8.	Place of work(Name of the town/Village and district in which it is situated)	Advanced Training Institute, Sion-Chunabhatti, Mumbai-400 022
9.	Probable date by which the vacancy will be filled	Immediately
10.	Particulars regarding interview/test of applicant	

a)	Date of Interview/Test	Date and Time will be fixed in due course
b)	Time of Interview/Test	
c)	Place of Interview/Test	
d)	Name, designation, address & Telephone number(if any)of the Officer to whom applicants should report	Shri R.K. Pathak, Director, Advanced Training Institute, Sion, Mumbai-400 022 Tel.No.022-24053560
11.	Any other relevant information	Application should be addressed to Director, ATI, Mumbai. 1) In the event of number of application being large, Director will adopt short listing criteria to restrict the number of candidates to a reasonable number by any or more of the following methods a) On the basis of higher education qualification than the minimum prescribed in the advertisement. b) On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement c) By counting experience before or after the acquisition of essential qualifications. d) By holding a recruitment test, ii)Application received late will be rejected and no correspondence will be entertained in this regard and not responsible for postal delay. iii)Any dispute to this recruitment subject to Court/tribunals having jurisdiction over Mumbai.

Certified that while placing this demand the instruction connected with the orders on communal representation on the services have been strictly followed with due regard to the roster maintained in accordance with these orders(to be given only by all the Central Govt. Offices/establishments/Undertaking etc. on whom reservation orders are applicable).

“Application should reach this Office within 30 days from the date of publication of advertisement in the Employment News(closing date for the candidates from North Eastern Region, Ladakh Divn. Of Jammu and Kashmir State, Lahaul and Spiti Dist. and Pangri Sub Divn. Of Chamba Dist. of Himachal Pradesh and Union Territory of A & N Islands, the Union Territory of Lakshadweep will be 37 days from the date of publication of this in Employment News. Candidates already working in any Central/State Govt. Departments/Autonomous body/Public Undertaking should apply through proper channel only”

Dated:-

Signature of the Head of Office

To,

The District Employment & Self Employment Guidance,
Govt. Barracks no. 1 & 2, Free Press Journal Marg,
Nariman Point,
Mumbai-400 021.

Requisition form to be used when calling for applicants from the Employment Exchange for
Recruitment to Central Govt. Vacancies
 (Separate Form to be used for each type of posts)

1.	Name, address and Telephone No.(if any) of the Employer	Shri R.K. PATHAK, DIRECTOR Advanced Training Institute, Sion, Mumbai-400 022 Tel: 022-24053560	
2.	Name, Designation & telephone No.(if any) of the indenting Officer	Shri R.K. PATHAK, DIRECTOR/HOD Tel: 022-24053560	
3.	Classification		
4.	Nature of Vacancy: b) Designation of the Post(s) to be filled	WORKSHOP ATTENDANT	
	b) Description of duties	1. To arrange tools & Equipments for Practicals training. 2. To keep Machine/Tools & Equip. clean and oiling. 3. To assist Trade/Section Incharge in conducting practicals 4. Closing and Opening duty of Workshop Section 5. To keep section neat and tidy and 6) Any other work assigned by Superior.	
	c) Qualifications required	For priority categories (Applicable for Central Govt. post only)	For others
	(i) Essential	(1) Class 10 th pass or equivalent and (2) National Trade Certificate followed by One year experience in an industry or (3) National Apprenticeship Certificate.	(1) Class 10 th pass or equivalent and (2) National Trade Certificate followed by One year experience in an industry or (3) National Apprenticeship Certificate.
	(ii) Desirable	-do-	-do-
	d) Age limits, with relaxation etc. if any	40 years to candidates as per rule	30 years(Relaxation to SC/ST/OBC/PH candidates as per rule)
	e) Whether women are eligible	YES	YES
4.	Number of posts to be filled duration-wise:		
	a) Permanent	06 Nos.	
	b) Temporary	-	
	(i) Less than 3 months :	-	
	(ii) Between 3 months & one year	-	
	(iii) Likely to be continued beyond One year	YES	
5.	Whether there is any obligation or arrangement for giving preference to any category of persons such as Scheduled Castes, Scheduled Tribes, Ex-Servicemen, Physically Handicapped & Other Backward Classes persons in filling up the vacancies and, if so, the number of vacancies to be filled by such categories of persons-		
	Categories	Number of vacancies to be filled	
		Total- 6 Nos.	By priority candidates (Applicable for Central Govt. posts only)
	Other Backward classes	02(TWO)	-
	Scheduled Caste	-	-
	Scheduled Tribe	-	-
	Ex.Servicemen	-	-
	Physically Handicapped	-	-
	Others	04(FOUR)	-
7.	Pay and Allowances	PB-1 Rs.5200-20200/- plus Grade Pay Rs.1900/-	

8.	Place of work(Name of the town/Village and district in which it is situated)	Advanced Training Institute, Sion-Chunabhatti, Mumbai-400 022
9.	Probable date by which the vacancy will be filled	Immediately
10.	Particulars regarding interview/test of applicant	

a)	Date of Interview/Test	Date and Time will be fixed in due course
b)	Time of Interview/Test	
c)	Place of Interview/Test	
d)	Name, designation, address & Telephone number(if any)of the Officer to whom applicants should report	Shri R.K. Pathak, Director, Advanced Training Institute, Sion, Mumbai-400 022 Tel.No.022-24053560
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Dated:-

Signature of the Head of Office

To,

The District Employment & Self Employment Guidance,,
Govt. Barracks no. 1 & 2,Free Press Journal Marg,
Nariman Point,
Mumbai-400 021.

FORMAT OF APPLICATION FORM

1. Advertisement No. :
2. Serial No.of the post: :
3. Post applied for: :
4. Name of Employment Exchange where registered, if any: :
5. Employment Exchange Registration No., if any: :
6. Name of the applicant(Mr./Miss./Mrs.)
In block letters :

7. Date of Birth :

Date	Month	Year

8. Father's Name: _____

9. Address(in full):.....

10. Contact No. : Land Line No.:.....
Mobile No.:.....

11. Nationality :

12. Category to which belong(SC/ST/OBC)
(ATTACH PHOTOCOPY OF CERTIFICATE)

13. Whether Ex-Serviceman(Yes/No):

14. Whether Physically Handicapped(Yes/No) :

15. Academic/Technical/Professional Qualifications:
(Beginning with matriculation level)attach photocopies of certificates

Sl.No.	Name of the Exam	Year of Passing	Univ./Board	Divn./ Class/ Grade	Subjects	% of Marks

16. Experience (attach photocopies of certificates in support of experience if any)

Sl.No.	Name of employer/Org.	Period	Designation	Pay Scale/ pay	Nature of duties	Reasons for leaving

I solemnly, declare that the statement made by me in this form are correct to the best of my knowledge and belief

Dated:.....
Place:.....
List of enclosures:

Signature of the Candidate